

Krantiguru Shyamji Krishna Verma

KACHCHH UNIVERSITY

Mundra Road, Bhuj,

Kachchh District - Gujarat

In exercise of the powers conferred under Section-30 (iv) of the Krantiguru Shyamji Krishna Verma Kachchh University Act, 2003, the Executive Council of the University hereby makes the following statutes namely :-

- (1) **Statutes-1 to 23** laying down the procedure to be followed for the Election and nomination of the Ordinary Members of the Court under Section-16 (1) - Class-II ordinary members (A), (B) & (C)
- (2) **Statutes-24 to 54** regulating the Nomination / Election to the Executive Council, Academic Council, Board of Studies, Faculties & Finance Committee of the University
- (3) **Statutes-55 to 69** laying down the procedure to be followed at the meetings of the various authorities of the Universities and transaction of their business.
- (4) **Statutes-70 to 81** laying down the procedure to be followed for the system of proportional representation by means of a single transferable vote by ballot under Section-74 of the Act.

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- (5) **Statutes-82 to 87** laying down the manner of appointment of the officers of the University excluding the Chancellor under Section-8 of the Act.
- (6) **Statutes-88 to 93** laying down the constitution of various Boards of University, its meetings, powers etc.
- (7) **Statute-94** laying down the procedure to be followed for the Conferment of Degrees, Diplomas & Certificates by the University.
- (8) **Statutes-95 to 98** laying down University Departments, Heads of Departments, Medium of Instructions & Endowments.
- (9) **Statute-99** institution of post graduate centres in affiliated colleges alongwith the subjects and minimum number of students.
- (10) **Statute-100** submission of Annual Report of the University.

Chapter - 1

Constitution of the Court

[This Chapter contains Statutes-1 to 23 laying down the procedure to be followed for the Election and nomination of the Ordinary Members of the Court under Section-16 (1) - Class-II ordinary members (A), (B) & (C)]

1.0 Short Title :

These Statutes may be called the “**Statutes regulating the procedure to be followed for the Election and nomination of the Ordinary Members of the Court.**”

2.0 Commencement :

These Statutes shall come into force from a date the same are assented by the Chancellor under Section-31 (7) of the Act.

3.0 Definitions :

- (1) “**Registered Graduate**” means graduates registered under Section-16 (1) - Class-II - Ordinary Members (iv) of the Act and referred to in Statute-10 of these Statutes.
- (2) “**Faculty**” means faculty prescribed under Statute-42.
- (3) “**Teachers**” means -
 - (i) professors, readers, lecturers and such other persons imparting instructions in the Departments of the University or University colleges.
 - (ii) Professors, Readers and Lecturers who are recognized as such and imparting instruction in an affiliated College or a recognized Institution or an approved Institution.

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- (iii) Director of Physical Education, Librarian and Computer Programmer recognized by the university if they are on the permanent staff of a College.

Notwithstanding anything contained in (i) and (ii) above the name of a part-time teacher who does not work for at least four periods a week or in the case of a teacher doing exclusively research guidance, for at least four hours a week in any one affiliated College, recognized Institution or University Department shall not be included in the electoral roll of the teachers in any Faculty.

Note : Notwithstanding anything contained in this statute visiting teacher or Adyapak Sahayak will not be considered as teacher.

- (4) **“College”** means a degree college or an affiliated college teaching any of the courses leading to a diploma or a degree.
- (5) **“Principal”** means a permanent Principal of the College.
- (6) **“Secondary Teacher”** means member of the teaching staff of secondary and higher secondary school as defined in Clause-13 of Section-2 and are actively participating in the work of teaching for not less than 21 hours or 25 periods per week as a secondary/higher secondary teacher.
- (7) **“Head Master”** means the head of a secondary including higher secondary school.

4.0 Interpretation :

If any question relating to the interpretation of these statutes arises, it shall be referred to the Vice-Chancellor whose decision thereon shall be final.

Provided that the interpretation of the statute pertaining to the constitution of the University, authority or body refer to in Section-78 of the Act shall be referred to the Government for decision.

5.0 Ex-officio Members :

5.1 Following University officers shall be the ex-officio members of the Court under Section-16 (1) - Class-I - Ex-officio Members (A) :-

- (1) The Chancellor,
- (2) The Vice-Chancellor,
- (3) The Ex-Vice-Chancellor of the University residing in the State,
- (4) The Pro-Vice-Chancellor, if any
- (5) The Registrar,
- (6) The University Librarian;

5.2 Following shall be the ex-officio members as per Section-16 (1) - Class-I - Ex-officio Members (B) others :-

- (i) The Director of Higher Education,
- (ii) The Director of Technical Education,
- (iii) The Director of Health and Medical Services and Medical Education,
- (iv) The Chairperson of the Gujarat Secondary and Higher Secondary Education Board, Gujarat State;
- (v) The Director of Employment and Training.

5.3 Following shall be the ex-officio members as per Section-16 (1) - Class-I - Ex-officio Members (C) :-

- (i) Heads of University Departments,
- (ii) Heads of recognized Institutions.

6.0 Ordinary Members (Elected & Nominated) :

The election of the ordinary members and nomination of members by the Chancellor and Vice-Chancellor shall be as laid down in this Statute.

6.1 Election of Ordinary Members :

Following shall be the ordinary members elected from amongst its members / constituency :-

- (1) one member of the Gujarat Legislative Assembly;
- (2) one member from the Municipalities in Kachchh District;
- (3) one member of Kachchh District Panchayat;
- (4) one member of Kachchh Chamber of Commerce;
- (5) one member by head masters of secondary schools;
- (6) one member by secondary teachers, other than head masters of secondary schools;
- (7) one member from each faculty other than teachers or secondary teachers or head masters not exceeding ten, to be elected by the Registered Graduates from the various faculties.
- (8) one member by the Bar Council of the State of Gujarat;
- (9) one member of the Institute of Engineers (India), Gujarat Centre;
- (10) two members by the governing bodies of colleges affiliated;
- (11) twenty members to be elected from amongst teachers of affiliated colleges (excluding Deans of Faculties and Principals of Colleges).
- (12) such number of Principals of affiliated colleges, not exceeding fifteen as may be fixed in the proportion of one for every three

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principals of such colleges, from amongst themselves in the manner specified in the Statutes;

- (13) one representative of the members of non-teaching staff of the University, affiliated colleges, recognized institutions and approved institutions;
- (14) two members elected from Donors.

6.2 Nominated by the Chancellor :

Eight members to be nominated by the Chancellor from amongst distinguished educationists, social workers, Trade Unions, representatives of backward communities, women and such other class of persons.

6.3 Nominated by the Vice-Chancellor :

Seventeen members to be nominated by the Vice-Chancellor, as follows, namely :-

- (a) Five Deans of Faculties, by rotation as specified in the Statute-20.
- (b) (i) Five post-graduate students who are wholly engaged in the studies in the University;

Provided that no faculty shall have more than one student nominated as such.

- (ii) Five under-graduate students who are wholly engaged in studies in affiliated colleges from the first ten students in order of their merit in the examination held immediately before their nomination;

Provided that no faculty shall have more than one student nominated as such.

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- (iii) two students who are wholly engaged in the undergraduate or post-graduate studies and who have achieved eminence in sports or other cultural activities organized by the University immediately before their nomination :

Provided that one of the students to be nominated under item (iii) shall be a woman.

6.4 Other nominated members :

- (1) President of the Kachchh District Panchayat;
- (2) One member each to be nominated by the municipalities in the University jurisdiction from amongst its Councilors.

7.0 Election by Public Bodies

7.1 Election :

The election of ordinary-members by the following public associations or bodies, except one member of the Gujarat Legislative Assembly, shall be held in the manner prescribed in Statute-76.9 :-

- (1) one member each by Municipalities in Kachchh District;
- (2) one member of Kachchh District Panchayat;
- (3) one member of Kachchh Chamber of Commerce;
- (4) one member by the Bar Council of the State of Gujarat;
- (5) one member of the Institute of Engineers (India), Gujarat Centre;

7.2 Member from the Gujarat Legislative Assembly :

In the case of election of ordinary member by the Gujarat Legislative Assembly referred to in Section-16 (1) - Class-II-A - Clause (i) (a); the Secretary, Gujarat Legislature Secretariat shall, in the event of its reconstitution or occurrence of any vacancy of its representative on the Court, intimate to the University Registrar about it and the Registrar shall there-

upon notify in the aforesaid manner within a period of 21 (twenty-one) days from the date of receipt of such intimation by the state legislative Assembly.

7.3 Notification of Election :

The Registrar shall notify to the public associations and bodies concerned whose names are entered in the respective rolls that an election of their representative to the Court of the University is due, indicating at the same time, the date by which the result of the Election shall be communicated to the University. The Registrar shall also inform the Secretary Legislative Assembly, Gandhinagar of the same.

8.0 One member by Head Master of Secondary Schools and one member by secondary teachers, other than head masters, of secondary schools :

8.1 Notification of Election :

In the case of elections to the Court under Section 16(1) Class-II (A) (ii) and (iii) the Registrar shall revise a roll as per Statute-76.3 for each of these constituencies of all those entitled to vote thereat.

Not less than 35 (thirty-five) clear days before the date of election he shall publish in the newspapers selected by the Vice-chancellor, a notice of election to be held in accordance with the procedure prescribed in Statute-76.13 stating therein all relevant particulars.

8.2 Electoral Roll of Head Masters :

In the case of Head Masters, the Electoral Rolls shall include the names of permanent Head Masters and not more than one name shall appear as the Head Master of any High School.

8.3 Electoral Roll of Secondary Teachers :

While revising the Electoral Roll of Secondary Teachers as per Statute-76.3. The names of only such teachers shall be included on the roll as are on the date of its preparation, members of the teaching staff of a Secondary School.

8.4 The names of the persons entitled to vote shall appear only once on the Electoral Roll.

8.5 The Election of the ordinary members of the Court by Headmasters of Secondary Schools and Secondary Teachers shall be held by ballot at polling centres fixed by the Vice-Chancellor.

9.0 Members other than teachers or secondary teachers or head master elected facultywise by Registered Graduates in each of the faculties

Facultywise members other than teachers or secondary teachers or head masters to be elected by the registered graduates from various faculties shall be as under :-

No.	Faculty	No. of Members
1	Arts (including a Rural Studies)	1
2	Education	1
3	Science	1
4	Technology including Engineering Pharmacy	1
5	Law	1
6	Medicine	1
7	Commerce	1
	Total	7

10.0 Registration of Graduates and Maintenance of register of Registered Graduates under Section-30 (vii) of the Act :

10.1 The register of Registered Graduates shall be maintained by the Registrar.

10.2 All graduates of this University who desire to be registered as Registered Graduates, shall on payment of a fee of Rs. 50 (fifty) at the time of their first graduation, be enrolled as registered graduates for a period of five years beginning from the 1st August of the following year in which they have taken the degree.

10.3 In addition, the following persons shall, on submission of an application and payment of Rs. 50 (fifty) be enrolled as registered graduates for a period of five years :-

(a) Graduates of any Indian University established by law, or any institution deemed to be a University by the University grants commission, who ordinarily reside in the University area.

(b) Graduates of any foreign University residing in the University area and whose application for registration as graduate is approved by the Vice Chancellor.

10.4 Any Graduate referred to in sub-clause-10.2 & 10.3 desiring to get himself enrolled may send in an application in the prescribed form with the necessary fees to the Registrar of the University during the period that may be announced every year so as to reach the University office latest before the 1st of July and his name shall there upon be put on the roll of the Registered Graduates on the 1st August of the following year to be revised and published thereafter.

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- 10.5** All graduates referred to in sub-clause-10.3 (a) and (b) shall produce along with their applications evidence to the satisfaction of the Registrar of their having taken their degrees and shall produce the declaration made before a Magistrate or a member of the Court of the K.S.K.V. Kachchh University for the time being or a Principal of an affiliated college or a Gazetted officer to the effect that they ordinarily reside in the University Area.
- 10.6** When the roll is revised on the 31st July every year, an announcement in the newspapers, selected by the Vice- Chancellor, shall be made in the first week of July that the rolls of the Registered graduates are revised and if any omissions or wrong entries are brought to the notice of the Vice-Chancellor before 31st August, the Vice-Chancellor shall have the power to correct the rolls accordingly and his decision in the matter shall be final.
- 10.7** The roll so corrected up to 31st July shall be used for any election during that Academic year and it shall be the roll to be published under Statute-76 for the elections during that year.
- 10.8** Registered graduates shall notify in writing to the Registrar every change in their address.
- 10.9** All persons who are enrolled as registered Graduate shall be entitled to vote at the elections of the Representative of the Registered Graduates on the Court in accordance with the Statutes-70 to 81.
- 10.10** On the expiry of the period of registration, the registration can be renewed for a further period of five years by applying in a prescribed form and paying a re-registration fee of Rs. 50 (fifty) only. The form and fee for re-registration should be sent so as to reach the University Office before the 1st July of the year in which the registration expires.

10.11 Every registered graduates referred to in section 16(1) Class II (A) (iv) will be sent an identity card bearing his photographs original or scan photograph will be required to be duly signed by him and attested by the Principal of an affiliated college, or the Head Master of a High School situated within the University area, or Magistrate or a Gazetted Officer. Such a registered graduate will be eligible to vote at an election only on production of the identity card with the photograph duly attested as mentioned above.

10.12 As required under Section-16 (1) Class II (A), Clause (iv) of the Act, A person desiring to be enrolled as registered graduate shall select his faculty under which he desire to enroll or vote and shall indicate the same in the prescribed form or in the application.

Note : Where a person is representing more than one faculty he shall select one faculty and intimate the Registrar accordingly.

11.0 Election by Registered Graduates [S.16 (1) Cl.II(A) Cl.(iv)]

11.1 Electoral Rolls :

In the case of election of ordinary members by Registered Graduates under Section-16 (1) Class-II (A) clause (iv), the registrar shall revise faculty wise Electoral Rolls of the Registered Graduates and publish the same. The intimation of holding of the election shall be published in the newspapers to be selected by the Vice-Chancellor, at least 35 (thirty-five) days before the date of election to be held as per provisions contained in Chapter-4 excluding sub-statutes-76.6 to 76.9, 77.4 (1) and 78.4 thereof in this behalf, stating therein the necessary details. The election of the ordinary members to the Court by the Registered Graduates shall be held by ballot at polling Centres fixed for the same.

11.2 Deposit from Registered Graduate Candidates [S.16 (1) Cl. II(A)(iv)]

Every candidate in an election to the Court, by the Constituency of Registered Graduates shall, before nomination, deposit with the Registrar a sum of Rs. 500 (five hundred) in Cash as required under Statute-77.3.

12.0 Two members by the governing bodies of affiliated colleges

12.1 In case of election to the court by the governing bodies of the colleges other than a Government college or a college maintained by the Government from amongst themselves under section 16(1), Class-II (A) (vi), the Registrar shall revise a roll of the Governing bodies of such colleges as are situated within the University area and shall notify the same not less than 30 (thirty) clear days before the date of election. The Registrar shall issue a notice of election 21 (twenty-one) clear days before the date of election shall be held by ballot at a meeting fixed in accordance with procedure prescribed in Statute-76.5.

12.2 The Registrar shall for the purpose of preparing Electoral Rolls for the election to the Court by the governing bodies of the colleges other than a Government college or a college maintained by the Government from amongst themselves under Section-16 (1), Class-II (A) (vi) request such governing bodies for the purpose of preparing the above rolls to intimate to the University within 20 (twenty) days of such request from the Registrar, the name, degree, if any, and address of its representative for the purpose of voting and the name of such representative shall be put on the roll as a voter.

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Provided that no single person shall, even if he is nominated as a representative of the governing bodies of more than one college, be entitled to be enrolled more than once at any election.

13.0 Twenty members by teachers of affiliated colleges (excluding Deans of Faculties and Principals of Colleges) :

13.1 Facultywise Teachers :

Twenty members amongst teachers of affiliated colleges (excluding Deans of Faculties and Principals of Colleges) shall be elected from amongst themselves as specified below :-

Teachers in the Faculty of	No. of teachers having teaching experience of	
	10 years & above	Less than 10 years
1. Arts (including Rural Studies)	4	1
2. Education	1	1
3. Science	3	1
4. Law	1	----
5. Technology including Engineering & Pharmacy	1	----
6. Medicine	1	1
7. Commerce	4	1
	15	5

13.2 Electoral Rolls of Colleges Teachers etc.

- (1) In the case of election to the Court by Teachers of affiliated colleges (excluding Deans of Faculties and Principals of Colleges from amongst themselves under Section-16 (1) Class-II (A) Clause (vii) the Registrar shall publish not less than 30 (thirty) clear days before the date of election, in the newspapers selected by the Vice-Chancellor, a notice of election to be held by ballot in accordance with the procedures prescribed as per provisions contained in Chapter-4 excluding sub-statutes-76.6 to 76.9, 77.4 (1) and 78.4 thereof.
- (2) The Registrar shall revise as per Statute-76.3 facultywise and institutionwise Electoral Rolls of such Teachers and show against their names teaching experience of less than ten years by a specific differentiating mark to that effect.
- (3) Election from this constituency shall be held at polling centres for the same. A voter shall have to vote at a polling centre fixed in the town in which his college is situated.

Note : Where a Teacher is representing more than one faculty he shall select one faculty and intimate the Registrar accordingly 35 (thirty-five) days before the date of election.

14.0 Electoral Rolls etc. of Principals

14.1 Representation of the principals of affiliated colleges :

The representation of the principals shall be in proportion of one for every three Principals of affiliated colleges of the concerned faculties. These members shall be elected on the Court as specified below but no faculty shall have more than one Principal on the Court until all the faculty gets representation on the Court :-

Note : After dividing the number of the Principals by three if the remainder number is to, representation arrived at as above shall be increase by one.

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No.	Principals in the Faculty of	Number
1	Arts (including Rural Studies)	2
2	Education	1
3	Science	1
4	Law	1
5	Technology including Engineering & Pharmacy	1
6	Medicine	1
7	Commerce	2
	Total	9

14.2 For the election of Principals of affiliated colleges under Clause (viii) of Section-16 (1) Class-II (A), the Registrar shall revise facultywise roll of the Principals of Colleges and notify the same not less than 30 (thirty) clear days before the date of election. The Registrar shall issue notice of election 21 (twenty-one) clear days before the day of election in accordance with the procedures prescribed for the same in Chapter-4 excluding sub-statutes-76.6 to 76.9, 77.4 (1) and 78.4 thereof.

Note : Where a Principal is representing more than one faculty he shall select one faculty and intimate the Registrar accordingly. 35 (thirty-five) days before the date of election.

14.3 Election from this constituency shall be held at meetings fixed for the same in accordance with the procedure laid down in Statute-76.5.

15.0 One representative of the members of non-teaching staff of the University, affiliated colleges, recognized institutions and approved institutions

15.1 For the purpose of election to the Court by the members of non-teaching staff of the University, Affiliated Colleges, recognized institutions and

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approved institutions, if any, from among themselves under Section 16(1) Class II (A) (ix) for its representatives, the Registrar shall revise as per Statute-76.3 a roll of all confirmed full-time employees other than the teaching staff and notify the same not less than 30 (thirty) clear days before the date of election.

15.2 The Registrar shall issue notice of election 21 (twenty-one) clear days before the date of election.

15.3 Election shall be held by ballot in accordance with the procedure prescribed in Chapter-4 excluding sub-statutes-76.6 to 76.9, 77.4 (1) and 78.4 thereof. Election from this constituency shall be held at polling centres fixed by the Vice Chancellor for the same. The voter shall have to vote at a polling centre fixed in the town in which his college is situated.

16.0 Two members to be elected amongst themselves by donors

16.1 Register of Donors : [Section-16 (1) Class-II (B)]

(1) The Registrar shall prepare a register of Donors, each donating a sum of not less than Rs. 25,00,000 (twenty-five lakhs) or other property of the market value of not less than Rs. 25,00,000 (twenty-five lakhs) to or for the purpose of the University or to or for the purpose of a college or institution subject to Section 16 (1) Class (B)(b) of the Act.

(2) The Registrar shall also include in the said register the donors each of whom has donated a sum of not less than Rs. 25,00,000 (twenty-five lakhs) or other property of the market value of not less than Rs. 25,00,000 (twenty-five lakhs) to or for the purposes of the affiliated college or Institution.

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- (3) If the donor is Hindu Undivided Family (HUF), trust, firm company or body corporate for the purpose of voting, the name of the representative nominated from time to time by each such Hindu Undivided Family, trust, firm, company or body corporate shall be enrolled on the register maintained by the University.
- (4) In the case of donation given jointly in the names of two or more persons the name of only one representative will be enrolled in respect of that donation if other conditions are fulfilled.
- (5) In the case of donations given by installments the total of such donations being Rs. 25,00,000 (twenty-five lakhs) or more, the date of acceptance of the first installment will be taken as the date of acceptance for purpose of enrollment. The person so entitled shall not, however, be entitled to vote or stand for election till the full amount, i.e. Rs. 25,00,000 (twenty-five lakhs) or more has been paid.
- (6) If the number of names enrolled under sub-clause (B) of Section 16 (1) Class-II is less than three, each person whose name is so enrolled subject to the provisions herein contained be deemed to have been elected. If the number exceeds two the persons whose names are enrolled on the register shall elect two members to the Court.
- (7) Notwithstanding anything contained above, the names of the donors who have donated a sum of Rs. 1,00,000 (one lakh) to the colleges affiliated to Gujarat University before the commencement of (Gujarat Act No.5 of 2003) shall be included in the electoral roll of donors constituency of the University for the period falling short of

twenty years from the date of acceptance of donations by the concerned colleges affiliated to Gujarat University then.

16.2 Donors representatives [Section-16 (1) Class-II (B)]

The Registrar shall ask the manager of the Hindu Undivided Family (HUF), the managing trustee of the trust, the Director/s of the company, joint Donors or the representatives of any body corporate mentioned in the preceding Statute, to intimate to the University within 10 (ten) days of such request from the Registrar, the name, degree and address of the representative for the purpose of voting and the names of such representatives shall be put on this register.

16.3 Election from donors [Section-16 (1) Class-II (B)]

For the election by donors under Section 16(1) Class II (B) the Registrar shall maintain a list of persons entitled to vote in accordance with the conditions laid down there in and shall conduct the election at a meeting or by post as the case may be and by the system of proportional representation by means of a single transferable vote by ballot. The electoral roll revised shall be used for the election. The Registrar shall issue a notice of election not less than 21 (twenty-one) clear days before the date of election.

17.0 Nomination by Chancellor [S.16 (1) Cl. II (C)]

In respect of nominations to be made under Section 16 (1) Class II (C), the Registrar shall, not less than 21 (twenty-one) clear days before the date fixed by the Vice-Chancellor, request to the Chancellor the date fixed for nomination and request him to furnish, not less than that date, the names, degree, if any and addresses of the persons nominated by him.

18.0 District Panchayat President S.16(1) Class II. (C) (i) (b)

The Registrar shall declare that the president of the Kachchh District Panchayat being the only one eligible person is declared as member of the Court and shall inform the District Panchayat accordingly.

19.0 Nominees of Municipalities :

The Registrar shall inform each Municipality in Kachchh District to nominate one member from amongst its Councilors on Court within 30 (thirty) days.

20.0 Nomination of Deans :

While nominating five Deans of Faculties as members of the Court by rotation, the mode of rotation being decided by the Vice-Chancellor.

21.0 Nomination of five post-graduate students who are wholly engaged in the studies in the University :

The Deans of each faculty and all heads of University Departments shall send a list of the post graduate students who are wholly engaged in the studies in the University. The Vice-Chancellor shall select and nominate five students provided no faculty shall be represented by more than one student nominated as such from the said lists.

22.0 Nomination of five under-graduate students who are wholly engaged in studies in affiliated colleges from the first ten students in order of their merit in the examination held immediately before their nomination :

The Principal of each affiliated college shall send to the Vice-Chancellor a list of five under-graduate students who are wholly engaged in studies in his College from the first ten students in order of their merit in the

examination held immediately before their inclusion. The Vice-Chancellor shall select five such under graduate students provided no faculty shall be represented by more than one student nominated as such from the said list for nomination to the Court.

23.0 Nomination of two students who are wholly engaged in the undergraduate or post-graduate studies and who have achieved eminence in sports or other cultural activities organized by the University immediately before their nomination :

The Registrar shall revise a list of the students who are wholly engaged in the undergraduate or post-graduate studies and who have achieved eminence in sports or other cultural activities organized by the University immediately before their inclusion in the list. The Vice-Chancellor shall select two such students from the list for nomination to the Court.

Chapter - 2

Constitution of the authorities other than Court

[This Chapter contains Statutes-24 to 54 regulating the Nomination / Election to the Executive Council, Academic Council, Board of Studies, Faculties & Finance Committee of the University]

2.1 Executive Council

[Section - 19 (1)]

24.0 Constitution of the Executive Council :

The Executive Council of the University shall consist of the following members as laid down in Section-19 (1) of the Act :-

- (i) the Vice-Chancellor *Ex-officio* Chairperson;
- (ii) the Pro-Vice-Chancellor, if any;
- (iii) the Director of Higher Education or an officer not below the rank of a Joint Director of Higher Education designated by the such Director;
- (iv) the Director of Technical Education or an officer not below the rank of a Joint Director of Technical Education designated by such Director;
- (v) the Director of Health and Medical Services and Medical Education or an officer not below the rank of a Joint Director of Health and Medical Services and Medical Education designated by such Director;

- (vi) two Deans of Faculties nominated by the Vice-Chancellor;
- (vii) two persons to be elected by the Court from amongst its members who are not teachers or members of the teaching staff;
- (viii) two Principals of the affiliated colleges;
- (ix) one University professor not being a Dean of a Faculty;
- (x) one Reader nominated by the Vice-Chancellor;
- (xi) two persons to be nominated by the Chancellor from amongst distinguished educationists, teachers etc.

25.0 Nomination of two Deans of faculties by the Vice-Chancellor

The Vice-Chancellor shall nominate two Deans of Faculties from amongst the Deans of Faculties to the Executive Council by rotation, the mode of rotation being decided by the Vice-Chancellor.

26.0 Election of two persons by the Court from amongst its members

Notwithstanding anything contained elsewhere in the Statutes, elections to the Executive Council of two persons elected by the Court from amongst its members who are not teachers or members of the teaching staff of the University, affiliated colleges, recognised institutions and approved institutions and student shall be conducted as mentioned below :-

- (1) The Registrar shall inform each member of the court of the date, fixed by the Vice-Chancellor for the election referred to above and shall send to each member at least 21 (twenty-one) clear days before the date of election an intimation to the effect that nominations duly proposed and seconded as prescribed in Statutes-77.1 to 77.8 shall be received by the Registrar at his office up to 4.00 p.m. on date not later than 15 (fifteen) clear days before the date of election;

- (2) Such nominations shall be in accordance with Statutes-77.1 to 77.8 in so far as they are applicable.
- (3) The list of valid nominations shall be sent to each member of the court at least 5 (five) clear days before the date of election;
- (4) The election shall be conducted in the manner prescribed in sub-statute-76.6 to 76.8.
- (5) After the scrutiny and counting of voting papers are completed, the Registrar shall report to the Vice-Chancellor the result of the election which shall be announced on the Notice Board of the University.

27.0 Nomination of two Principals of the affiliated colleges by the Vice-Chancellor

A list of principals of colleges in the University area shall be revised according to the length of their service as Principals in the Krantiguru Shyamji Krishna Verma Kachchh University area. While nominating two Principals of affiliated Colleges by rotation to the Executive Council, not more than one Principal shall be nominated from one faculty.

Note : The rotation shall be as decided by the Vice-Chancellor.

28.0 Nomination of a University professor by the Vice-Chancellor

A list of University professors shall be revised according to the length of their service as professors in the University, While nominating a professor by rotation to the Executive Council, the names of professors who are Deans of Faculties shall be ignored according to Section-19 (i) (ix) of the Act.

Note-1 : The rotation shall be as decided by the Vice-Chancellor.

Note-2 : However, the above provision shall not apply to a professors or a reader, who is on probation and has been already nominated to the Executive Council.

29.0 Nomination of a Reader by the Vice-Chancellor

The provisions contained in Statute-28 above shall apply mutatis mutandis to the nomination of a Reader on the Executive Council.

30.0 Nomination of two persons by the Chancellor from amongst distinguished educationists, teachers etc.

In respect of nominations to be made under Section-19 (1) (xi), the Registrar shall, not less than 30 (thirty) clear days before the date fixed by the Vice-Chancellor, request to the Chancellor the date fixed for nomination and request him to furnish, not less than that date, the names, degree, if any and addresses of the persons nominated by him.

31.0 The term of the Members of the Executive Council :

A term of office of the elected and nominated members of the Executive Council shall be three years as laid down in Section-19 (2) of the Act.

Provided the term of the members specified in and referred to at Sr. No. (vi) to (xi) of Statute-24 shall cease to hold the office as such member if he ceases to be a Dean of Faculty, Head of University Department, Professor, Reader, Lecturer, Head of a recognized institution, Principal of an affiliated college or, as the case may be.

32.0 Power of the Executive Council

The Executive Council shall exercise the powers as laid down in Section-20 (1) of the Act.

2.2 Academic Council

[Section - 21 (1)]

33.0 Constitution of the Academic Council

The Academic Council shall consist of the following members, as laid down in Section-21 (1) of the Act :-

- (i) The Vice-Chancellor, *ex-officio* Chairperson,
- (ii) The Pro-Vice-Chancellor, if any, *ex-officio*,
- (iii) The Deans of Faculties, *ex-officio*,
- (iv) The Heads of University Departments, *ex-officio*,
- (v) One lecturer to be nominated by the Vice-Chancellor,
- (vi) One representative from Heads of recognized institutions,
- (vii) Four Principals of affiliated colleges nominated by the Vice-Chancellor,
- (viii) not more than fifteen Chairpersons of Boards of Studies nominated by the Vice-Chancellor.

34.0 Nomination of Lecturer by the Vice-Chancellor :

A list of all Lecturers included in each faculty shall be revised according to the length of their service. For nomination of a Lecturer by rotation on the Academic Council, the order in that list shall be followed, provided that the Lecturer so nominated shall not be one already included in the Academic Council as a Dean or Head of Department under Section 21 (1) (iii) or (iv) of the Act.

Note : The rotation shall be as decided by the Vice-Chancellor.

35.0 Nomination of Representative of the Heads of Recognized Institutions

For nomination of one representative of the heads of Recognized Institutions, a list of recognized institution shall be prepared by the Registrar according to the date of their recognition by the University. The Head of an institution shall be nominated by rotation, according to the order contained in the list.

Note : The rotation shall be as decided by the Vice-Chancellor.

36.0 Nomination of Principals of affiliated colleges :

4 (Four) Principals of affiliated colleges shall be nominated by the Vice-Chancellor by rotation, the mode of rotation being decided by the Vice-Chancellor.

Provided that –

- (a) Where only one of the offices of the Principals of affiliated colleges is held by a woman, such woman shall be nominated as one of the four Principals, and
- (b) Where more than one offices of Principals of affiliated colleges are held by women, one out of those women shall be nominated by the Vice-Chancellor by rotation in the manner specified by the Statutes, as one of the four Principals;

37.0 Nomination of Chairpersons of Boards of Studies

For nomination by rotation of 15 Chairpersons of Boards of studies on the Academic Council, a list of all Chairpersons of Boards of studies shall be prepared according to their posts (i.e. Professors, Readers and Lecturers) and their length of service in the respective posts.

Note : The rotation shall be as decided by the Vice-Chancellor subject to a condition that each faculty is represented.

Provided that the persons so nominated shall be other than those already nominated on the Academic Council under any of the foregoing provisions.

38.0 Co-opt Members :

The Academic Council, after its constitution will Co-opt two additional members who are eminent persons, who are experts in any of the subjects taught in the University, whether they are or are not connected with the University as its members, teachers or otherwise as laid down in Section-21 (2) of the Act.

39.0 The term of the Members of the Academic Council :

The term of office of the members of the Academic Council other than ex-officio members shall be one year as laid down in Section-21 (3) of the Act.

Provided the term of the members specified in and referred to at Sr. No. (iii) to (viii) of Statute-33 shall cease to hold the office as such member if he ceases to be a Dean of Faculty, Head of University Department, Professor, Reader, Lecturer, Head of a recognized institution, Principal of an affiliated college or, as the case may be, the Chairperson of a Board of Studies.

40.0 Powers and duties of the Academic Council

The Academic Council shall exercise the powers as laid down in Section-22 (1) of the Act.

2.3 Faculties

[Section - 23 (2)]

41.0 Constitution of the Faculty

The Faculty shall consist of the following members, as laid down in Section-23 (2) of the Act :-

- (i) all Chairpersons of the Boards of Studies of the subjects comprised in the Faculty;
- (ii) Heads of University Departments of subjects comprised in the Faculty who are not Chairpersons of the Boards of Studies;
- (iii) one member to be nominated by the Vice-Chancellor by rotation from amongst the members of each Board of Studies for the subjects comprised in the Faculty;

Note : The rotation shall be as decided by the Vice-Chancellor.

- (iv) one person to be co-opted by the Faculty in respect of each Department in the Faculty;

Provided that Where a Chairperson of the Board of Studies or a Head of University Department or a teacher, by virtue of the provisions of sub-section (2) of Section-23 of the Act, becomes a member of more than one Faculty, he shall, within one month from the date on which he becomes a member of more than one Faculty, intimate in writing to the Registrar any one of such Faculties the membership of which he desires to retain. On receipt of such intimation by the Registrar, the person shall be deemed to have ceased to be a member of other Faculties.

Provided further that if the Chairperson of the Board of Studies, the Head of University Department or the teacher, who is required under clause (a) to give intimation, fails to give such intimation, the Executive Council shall determine the Faculty of which such person shall be a member and on such determination, the person shall be deemed to have ceased to be a member of other Faculties.

42.0 Faculties of the University :

The following shall be the Faculties of the University :-

1. Arts (including Rural Studies)
2. Education
3. Science
4. Law
5. Technology including Engineering & Pharmacy
6. Medicine
7. Commerce

Note-1 : New Faculties shall be added to the list according to the date of their establishment.

Note-2 : The subjects or group of subjects under the above faculties shall be as detailed in Statute-47.

43.0 Nomination from Boards of Studies :

A list of members of each Board of Studies for the subjects comprised in the faculty other than the Chairman and the Heads of the University Departments shall be revised according to their posts and their length of service in respective posts. For nomination of one member by rotation from each Boards to the Faculty, the order mentioned in the said lists shall be followed.

Note : The rotation shall be as decided by the Vice-Chancellor.

44.0 The term of office :

The terms of the office of the members of the Faculties shall be three years.

Provided, however, that a member shall cease to be a member of the Faculty, if he ceases to be the Chairman of the Board of studies, or a Head of a University Department, or a member of the board of studies or a teacher of the subject belonging to that Faculty, as the case may be.

45.0 Powers and duties of the Faculties

The powers and duties of the Faculties shall be as laid down in Section-24 of the Act.

46.0 Nomination of Dean of Faculties :

46.1 There shall be a Dean of each faculty who shall be nominated by the Vice-Chancellor by rotation. A list of all Chairperson of the Boards of studies of subjects comprised in the Faculty, shall be revised. For nomination of the Dean by rotation, the said list shall be followed.

Note : The rotation shall be as decided by the Vice-Chancellor.

46.2 The powers and duties of the Dean shall be as laid down in Section-25 (3) of the Act.

46.3 The term of office of the Dean shall be three years.

2.4 Board of Studies

[Section - 24]

47.0 Board of Studies :

There shall be a Board of Studies for the following subject or group of subject :-

(1) Faculty of Arts (including Rural Studies)

Humanities

- (a) Modern Indian Languages: Gujarati, Hindi
- (b) Other Foreign Modern Languages: English, German, French, Russian, Chinese, Japanese, Arabic, Spanish
- (c) **Classical Languages:**
 - Pali
 - Persian and Arabic
 - Prakrit (Ardhamagadhi)
 - Sanskrit
- (d) **Other Subjects:**
 - Archaeology
 - Defence Studies
 - Eastern Culture
 - Epigraphy and Numismatics
 - Fine Arts

History

Indian Culture (Ancient, Mediaeval and Modern)

Islamic Culture

Library Science

Linguistics

Logic and Philosophy

Mass Communication

Mathematics

Physical Education

Town Planning and Architecture

(e) Rural Studies :

Rural Managment

Rural Studies

(f) Social Science:

Anthropology

Business Management

Co-operation

Economic and Commercial Geography

Economics

Futurology

Home Science

Labour Welfare

Political Science

Psychology

Public Administration

Social Work

Sociology

(2) Faculty of Education:

Education

Education administration and Management

Pedagogy

Psychology

(3) Faculty of Science:

Bio-chemistry

Bio-Science

Bio-technology

Botany including Forestry

Chemistry

Computer Science

Desert Studies

Disaster Management

Earth Science (Geology)

Electronics

Environment

Geography

Information Technology

Mathematics

Microbiology

Oceanography

Physics

Statistics

Zoology

(4) Faculty of Technology:

Aeronautical Engineering

Architecture

Automobile Engineering

Chemical Engineering

Civil Engineering

Computer Science

Electrical Engineering

Electronic

Engineering Technology

Environmental Engineering Pharmacy Marine Engineering Genetic

Engineering Water Management Ship Building- Ship breaking- Vessel Building

Geology, Geotechnology

Information Technology
Mathematics
Mechanical Engineering
Refrigeration and Instrumentation
Sanitary Engineering
Tele-Communication Engineering
Textile Engineering
Town Planning and Architecture

(5) Faculty of Law:

Law and Jurisprudence

(6) Medicine :

(7) Faculty of Commerce:

Accounting including Costing

Actuarial Science

Banking

Business Management

Commerce

Computer Science

Co-operation

Economics

Insurance

Mathematics

Statistics

48.0 Constitution of the Board of Studies

48.1 The Board of Studies shall consist of the following members, as laid down in Section-26 (2), (3) & (4) of the Act :-

- (i) the Head of the University Departments in the subject or each of subjects;
- (ii) not more than ten persons nominated by the Vice-Chancellor;
- (iii) not more than such four persons to be co-opted by the Board;

48.2 Each Board shall consist of atleast four members.

Provided that where the number is less than four, the Vice-Chancellor shall nominate such number of members, as may be necessary to make up the deficiency subject, however, to the condition that the total number of co-opted and nominated members shall not exceed three.

49.0 Chairperson of the Board :

The Head of the University Department shall be Chairperson of the Board:

Provided that -

- (a) where there are on the Board more than one University departments represented by its Head, the Head of such University department as may be determined by the Vice-Chancellor shall be the Chairperson of the Board;
- (b) where there is no such Head of the University department on the Board, the Chairperson shall be elected by such of its members who are present and are qualified to teach post-graduate courses.

50.0 College Teachers on Board of Studies :

One teacher each from the affiliated colleges shall be nominated by rotation on each Board of Studies; provided that he shall be the senior-most teacher having 5 (five) years' experience in the subject or group of subjects taught at the final year in his college according to his post and length of service :

Provided further that for the said nomination a list of affiliated colleges in the University area shall be revised in the chronological order according to the date of establishment of the college.

Note : The mode of rotation shall be decided by the Vice-Chancellor.

51.0 Principals & Teachers nominated by the Vice-Chancellor :

Not more than three Principals shall be nominated by rotation on each Board of Studies, provided that for the said nomination a list of affiliated colleges in the University area shall be revised in the chronological order according to the date of establishment of the college.

Not more than seven teachers, one each from seven colleges, shall be nominated by rotation on each Board of Studies, provided that the teacher shall be the senior most teacher in the subject or group of subjects taught at the final year in his college according to his post and length of service.

Provided further that for the said nomination a list of affiliated colleges in the University area shall be revised in the chronological order according to the date of establishment of the College.

Provided that where the number of Principals to be nominated is less than three, the resultant vacancy shall be filled in by nominating a teacher.

Provided further that both the Principal and a teacher of the same affiliated college shall not be nominated except in case where there is only one affiliated college in a faculty.

Note : The rotation shall be as decided by the Vice-Chancellor.

52.0 Co-opted Members :

The persons to be co-opted by a particular Board of studies shall be co-opted at the meeting of that particular Board of Studies.

53.0 Term of office and Powers and duties of the Board of Studies :

53.1 The term of office of the members of the Board of Studies shall be three years.

53.2 The powers and duties of the Board of Studies shall be as laid down in Section-26 (6) of the Act.

2.5 Finance Committee

[Section - 27]

54.0 Constitution and Meetings of the Finance Committee :

54.1 The Finance committee shall consist of :

1. The Vice Chancellor
2. The Pro - Vice Chancellor (if any)
3. 2 (two) members to be nominated by the Vice-Chancellor
4. 1 (one) member to be nominated by the Executive Council
5. The Registrar
6. The Chief Accounts Officer / Finance Officer, Secretary

54.2 The members nominated by the Vice-Chancellor shall hold the office for a term of 3 (three) years.

54.3 3 (three) members shall constitute a quorum for a meeting of the Finance committee and all matters shall be decided by a majority of votes of the members present.

Chapter - 3

Procedure to be followed at the meetings of the authorities

[This Chapter contains Statutes-55 to 69 laying down the procedure to be followed at the meetings of the various authorities of the Universities and transaction of their business]

55.0 Official Language [S. 30 (viii)]

The official language of the University shall be Gujarati and all its correspondence, minutes of the various authorities of the University and accounts (inclusive of budget) shall be kept and maintained in Gujarati provided, however that English may continue to be the authoritative language of the text of the Statutes. Ordinances and Regulations and of the business connected therewith, provided further that it will be open to the Vice-Chancellor, notwithstanding what is contained herein to direct at the correspondence between this University and such other bodies and persons, as he thinks fit, may be carried on in English or Hindi.

Notwithstanding anything contained in this Statute a member shall have the right to address the meeting in English or Hindi.

56.0 Procedure at meetings of the Court : (Vide Section 30 (viii) of the Act)

The general provisions regulating the procedure to convene the meetings of the Court shall be as laid down in this Statute.

56.1 Venue

The meetings of the Court shall be held at the University premises unless the Vice-Chancellor or in his absence the Pro-Vice-Chancellor, if any, otherwise directs.

56.2 Who to Preside

The Chancellor or in his absence the Vice-Chancellor or in the absence of both the Pro-Vice-Chancellor or in his absence a member elected by the members present at the meeting shall preside over the meeting of the Court. The oldest amongst the members present shall take the Chair for and until such election only.

56.3 Quorum

One-third of the total members excluding vacant seats if any, of the Court shall form a quorum and all decisions shall be taken by a majority of votes of the members present. The Chairman, in the case of equality of votes shall have a second or a casting vote.

56.4 Proposals

Only such proposals and amendments as are connected with the University and are in accordance with the provisions of the act shall be entertained and debated in the Court.

56.5 Notice of the date of meeting

The Registrar shall give notice of the date of the meeting of the Court 42 (forty-two) clear days before such date. A member of the court who intends to move a resolution or resolutions shall give notice thereof, to the Registrar so as to reach him atleast 30 (thirty) clear days before the date of the meeting of the Court.

56.6 Agenda

20 (twenty) clear days before the day fixed for a meeting of the Court the Registrar shall forward to each member of the Court a statement of business to be brought before the Meeting alongwith the terms of all resolutions to be proposed, together with the name of the proposer of each, intimation of which has previously reached him in writing. The inclusion of a report of any committee of the Court in the agenda papers shall be held to be equivalent to notice of motion for its adoption.

56.7 Notice of amendments

Notice in writing of the proposed amendments and the terms thereof and of motions for any change in the order of business as set forth in the statement must be forwarded so as to reach the Registrar 13 (thirteen) clear days before the date of the meeting.

Note : ‘Clear days’ means days exclusive of the day on which notices reach the Registrar and of the day of the meeting. Thus, if the meeting is fixed for Thursday and ‘five clear days’ notice is required, the notices must reach the Registrar on the previous Friday, if for Saturday, the notice reach him on the Previous Saturday.

56.8 Statement of Motions etc.

The Registrar shall, 7 (seven) clear days before the day of the Meeting, forward to each member of the Court a statement of all motions and amendments. No motion or amendment of which such notice has not been given shall be put to the meeting.

Provided that the above provision shall not apply to the motion for a dissolution, adjournment or suspension of the seating, for passing to the next business on the statement, for suggestion to the Executive Council, to review their decision, for referring the matter under consideration to the Executive Council or Academic Council or a Faculty for report, or an amendment accepted by the Chairman as merely formal.

56.9 Reconsideration

No matter which has been decided by the Court shall within a period of six months after its disposal be reconsidered by it, unless three fourth of the members present at the meeting vote in favour thereof. The above provision shall not apply to a matter which had been previously declared to be out of order by the Chairman of the meeting.

57.0 Order of Business at the meeting of the Court :

The provisions regulating the order of business at the meeting of the Court shall be as laid down in this Statute.

57.1 Attendance

Each member before he takes his seat shall mark his attendance along with his signature in a prescribed register placed for the purpose at the entrance of the place of the meeting.

57.2 Non-quorum meeting

If there is no quorum at the commencement of the meeting the Chairman shall at the expiration of half an hour take notice whether 15 members are present and if there are not, the meeting shall forthwith be adjourned to such a date as the Chairman may appoint. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of a meeting adjourned for want of a quorum no quorum will be required.

57.3 Order of Business

At every meeting the business to be entertained shall, be taken in the following order unless the meeting by special vote determine otherwise :-

- (1) The election, if it is a part of the statement of the business of the Chairman.
- (2) The approval of the minutes of the previous meeting.
- (3) The election, if it is a part of the business to be entertained at the meeting of a member of any authority or body of the University.
- (4) Matters to be placed before the meeting of the University Court for information only.
- (5) The consideration of the Annual Report, Annual Accounts and resolutions thereon, when they are part of the business to be entertained at the meeting.
- (6) Any motion for a change in the order of business, provided that such motion shall not effect the order herein above indicated or give priority to any item of business over the items mentioned at (1) to (5) above; or any of them.
- (7) Any business and motion of which due notice has been given; in the order in which such business and motion are entered in the statement of business and motions to be brought forward subject to the provisions of this sub-statute and sub-statute-58.7.

58.0 Debate at the meeting of the Court :

The provisions regulating the debate at the meeting of the Court shall be as laid down in this Statute.

58.1 Motion

Every motion shall be moved by the member in whose name it stands.

58.2 Secunder

Every motion at a meeting must be seconded by any other member, otherwise it shall drop. The seconder of a motion may reserve his speech.

58.3 Stated from Chair

When a motion has been seconded, it shall be stated from the Chair.

58.4 Put to vote

When the proposal has been thus stated, it may be discussed as a proposal to be resolved simply in the affirmative, or negative or as proposed to be varied by way of amendment. When before or after the debate, no member rises to speak on the motion, the Chairman shall proceed to put the proposal to the vote in the manner hereinafter mentioned.

58.5 Refraction of proposal

A substantive proposal once brought forward shall not be proposed a second time at the same meeting, or any adjournment thereof. A proposal substantially identical in part with one already disposed of, may be brought forward at the same meeting, or at any adjournment thereof with the omission of such part.

58.6 Consideration of proposal

Not more than one proposal and one amendment thereto shall be placed before the meeting at the same time. Each amendment shall be disposed of before the next is moved. All amendments which are not withdrawn shall be considered and voted upon. In case no notice of amendment has been given, the Court shall at once proceed to consider and vote upon the proposal.

58.7 Ending the debate

In any debate a member may move (but shall not make any speech on the motion) that the proposal be now put and unless it shall appear to the Chairman that such motion is an infringement of the rights of reasonable debate, the motion ‘that the question be now put’ shall be put to the vote forthwith and decided without amendment or debate.

58.8 Reply

When the motion ‘that the proposal be now put’ has been carried, the Chairman shall call upon the mover of the proposal or amendment under consideration to reply.

58.9 Time Limit

No member of the Court, shall ordinarily speak for more than ten (10) minutes when proposing a motion or for more than five (5) minutes when proposing an amendment, seconding or speaking or speaking to a motion or amendment, or when replying;

58.10 Negative Amendment

No amendment shall be proposed which would reduce the proposal to a negative form.

58.11 Proposal for amendments

No amendment which raises a matter already disposed of by the meeting or is inconsistent with resolution passed by it shall be proposed.

58.12 Order of amendments

The order in which amendments to a proposal are to be brought forward shall be determined by the Chairman with reference to their extent and mutual relation.

58.13 Modification

An amendment, the substance of which has been disposed of in parts, may be modified by its proposer so as to retain only the parts not so disposed of.

58.14 Debate

When an amendment has been moved and seconded, it shall be stated from the Chair and then the debate may proceed on the original proposal and the amendment together, but so far as the question raised by the amendment is one on which a member has not yet spoken, he may speak, to that question though he has spoken on the original question, or a previous amendment.

58.15 Form of amendment

- (a) Every amendment shall be in such form that it modifies the original motion by any or all of the following methods:-
 - (1) by addition of words;
 - (2) by deletion of words;
 - (3) by substitution of words;
- (b) the mover of the amendment may state the motion or the part thereof affected as it would stand when so amended.
- (c) An amendment must be relevant to and within the scope of the motion to which it is proposed.
- (d) An amendment in the alternative shall not be moved.

58.16 Modified motion

If any amendment be carried, it shall become part of the motion before the Court and the motion shall be modified accordingly.

58.17 Voting

When all the amendments for which due notice have been given are considered, the original motion, or the original motion as amended in course of debate, shall be placed before the Court and put to the vote without further discussion.

58.18 Withdrawal of a proposal

No proposal shall be withdrawn from the decision of the Court without its unanimous consent. If the mover states his wish to withdraw a proposal or an amendment and if no objection is stated thereto in the interval allowed by the Chairman for the purpose, the Chairman shall declare that the proposal is withdrawn with the consent of the Court.

58.19 Resolution of the Court into a Committee

- (a) The Court may, when it thinks fit, resolve itself into a Committee to consider any item which may be on the agenda of business.
- (b) A motion for the resolution of a meeting into a committee may be made by any member at any time (but not so as to interrupt a speech) without the notice required under sub-statute-56.5, but can only be placed before the Court for consideration if the Chairman gives permission for this to be done.
- (c) No speech shall be allowed in moving the motion.
- (d) No such motion shall be considered unless at least 15 (fifteen) members rise in support thereof.
- (e) The motion, then having been duly seconded, shall be put to the meeting without further discussion and shall only be carried if two-thirds of the members vote in its favour.

58.20 Procedure to be followed by a Committee

- (a) When the Court decides to resolve itself into a Committee, the Chairman shall be the same as for the meeting of the Court, and the quorum shall be the same as for the meeting of the Court.
- (b) The manner in which the discussion of the matter under consideration shall be conducted shall be in the discretion of the Chairman, When in the judgment of the Chairman the matter has been sufficiently discussed, the Committee shall embody its conclusions in a report to be signed by the Chairman.
- (c) The period during which the Court is sitting in Committee shall be considered as a suspension of the sitting of the Court and immediately it terminates. The Court shall be again called to order by the Chairman, and the report of the Committee's deliberations presented to it by the Registrar.
- (d) If any of the resolutions of the Committee involve recommendations not covered by the motions and the amendments to that motion on the agenda of the meeting, they shall not be considered by the Court, until notice of these has been given as required under sub-statute-56.7.
- (e) A motion made as result of the deliberations of such a Committee may be presented to the Court without previous consideration by the Executive Council.

59.0 Dissolution, Adjournment, etc. at the meeting of the Court :

The provisions regulating the dissolution, adjournment, etc. at the meeting of the Court shall be as laid down in this Statute.

59.1 Proposal to Dissolve

A proposal ‘the this meeting be now dissolved’ may be moved at any time as a distinct proposal, but not as an amendment nor so as to interrupt a speech. If the motion is carried, the business before the meeting shall drop.

59.2 Proposal to adjourn

A proposal ‘that the meeting be now adjourned to some special time’ may be moved at any time as a distinct proposal, but not as an amendment, nor except on the motion of the Chairman, so as to interrupt a speech. If it be negatived, the debate shall be resumed. The same rule will apply to a meeting of the Court in committee referred to in sub-statute-58.20.

59.3 Amendment

No amendment shall be moved to a proposal under the last preceding sub-statute except one for substituting a different time for that to which it is proposed to adjourn the meeting.

59.4 Adjourned meeting

A meeting renewed or continued after an adjournment is to be deemed one with that preceding the adjournment.

Provided that if the meeting be adjourned to such date as to admit of the notice required by sub-statute-56.7, any amendment otherwise in order may be moved at an adjourned meeting if the notice so required be duly given.

59.5 Passing to next item

The motion “that the meeting passes to the next business on the statement”, may be made at any time as a distinct proposal, but not as amendment, nor so as to interrupt a speech. If such a motion be carried, the proposal under consideration and the amendment thereto shall not be further dealt with at the said meeting.

59.6 Motion for adjournment etc.

No motion for dissolution, or for the adjournment of the meeting, or for the suspension of the meeting or to pass to the next business, shall be made or spoken to during a debate by any member who has spoken in the debate. Any such motion shall take the place of any proposal that may be before the meeting and if not withdrawn must be disposed of before such question is further dealt with.

59.7 Other such motion

When a motion of the class contemplated in the last preceding sub-statute has been brought forward, and negatived, no other motion of that class shall be again brought forward until after the lapse of what the Chairman shall deem a reasonable time; nor shall a debate be allowed on such a second or subsequent motion brought forward during a debate on the same proposal discussed alone, or the same proposal and amendment discussed together.

60.0 Right of speech and reply at the meeting of the Court :

The provisions regulating the right of speech and reply at the meeting of the Court shall be as laid down in this Statute.

60.1 Speeches

- (1) On each proposal or proposals and amendments in debate, a member may speak once only subject to the provisions of sub-statutes-58.4 and 59.6.
- (2) After the mover of a motion or amendment has spoken, the other members may save as otherwise provided, speak on the motion or amendment in such order as the Chairman may determine.
- (3) Save in the exercise of a right of reply or as otherwise provided, no member shall speak more than once except with the permission of the Chairman, for the purpose of making a personal explanation; but in such cases no debatable matter shall be brought forward.
- (4) The mover of a motion may speak second time on the conclusion of a debate by way of reply.

60.2 Reply

The mover of an amendment, or when, there is no amendment, the mover of the original resolution, may reply to the debate before the vote is taken. But the mover of a motion for a dissolution or adjournment or for the suspension of the sitting or for passing to the next business on the statement, has no right to reply.

60.3 No speeches

No member shall speak on the proposal after the mover has entered on his reply.

60.4 Participation of Chairman

The Chairman has the same right of moving or seconding a motion or amendment and of otherwise taking part in the debate, as any other member. When the Chairman takes part in the debate he shall vacate the Chair whilst he is addressing the meeting and the Chair shall during such time be taken by the Vice-Chancellor or in his absence by the Pro-Vice-Chancellor if any, or in his absence by the Senior Member present not being the Chairman.

61.0 Points of order at the meeting of the Court :

The provisions regulating the points of order at the meeting of the Court shall be as laid down in this Statute.

61.1 Point of Order

Any member may call the Chairman's attention to a point of order even whilst another member is addressing the meeting, but beyond stating the precise point of order raised, he shall not make a speech. Such a call pronounced by the Chairman to be vexatious and any interruption or obstruction to the progress of the business before the Court pronounced by the Chairman to be unseemly or unreasonable, shall be deemed a breach of order.

61.2 Ruling

The Chairman shall be the sole judge on every point of order and may call any member to order, and if the member so called to order shall, in speaking, disregard such call, the Chairman may direct him to sit down and thereupon another member may speak.

61.3 Suspension

In the event of any contumacious disregard of a ruling or call to order by the Chairman, he may request, the member so offending to leave the meeting and on such request, the member named by the Chairman, shall be suspended from his functions as a member during the meeting and shall be bound immediately to withdraw.

62.0 Voting at the meeting of the Court :

The provisions regulating the voting at the meeting of the Court shall be as laid down in this Statute.

62.1 Voting

On putting any proposal to vote, the Chairman shall call for an indication of opinion of the Court by a show of hands in the affirmative and negative, or by sitting and rising and shall declare the result thereof according to his opinion. If the votes are actually counted, the number of votes on either side shall be recorded in the minutes.

62.2 Division

Any member may then demand a Division except on a motion for adjournment provided the demand is supported by not less than 10 members. Voting in all divisions shall be by ballot.

62.3 Tellers

The Chairman shall thereupon appoint four Tellers, two on each side; and shall give such directions for effecting the divisions as he shall consider expedient.

62.4 Voting Division

In every division only such members as were present at the putting of the proposal shall be entitled to vote, voting shall be on papers supplied at the meeting by the Registrar and every voting paper shall be returned with or without the Vote.

62.5 Result

Upon the chairman announcing the division to be closed, the Tellers shall state in writing the number on each side, sign the statement and hand it over to the Chairman, together with the voting papers (in two separate bundles), whereupon the Chairman shall declare the result of the division to the meeting, and the result shall be recorded in the minutes.

62.6 Recount

If, five members present shall demand a recount after a division has been taken, the Chairman shall appoint two or more members to act as Tellers who shall report the facts found by them to the Chairman, who shall thereupon declare the result to the meeting and such declaration shall be conclusive.

62.7 Further business

Pending the recount, the Chairman may, in his discretion, either suspend the sitting or call for such business as may, in his opinion, be most conveniently proceeded with. Business thus entered on shall be proceeded with, but on its disposal the regular order of subjects, if it has been departed from, shall be resumed.

63.0 Lapsing of Business at the meeting of the Court :

- (1) All motions, together with their amendments, if any, on the agenda of a Court meeting which have not been moved or voted upon for want of time or for any other reason at the meeting to which the agenda relates shall at the close of the meeting be deemed to have lapsed.
- (2) Such lapsed motions shall not be placed on the agenda of the next or subsequent meetings, save on receipt of a fresh notice from the mover of the same or from any other member of the Court stating that he intends to move the proposal at such meeting.

Provided, however, that a motion shall not lapse if a part thereof or an amendment thereto has been voted upon.

64.0 Minutes of the meeting of the Court :

After every meeting or adjourned meeting of the Court, the Registrar shall as early as possible within six weeks, send a copy of the draft minutes of such meeting to the address of each member of the Court. If any member takes an objection within 15 (fifteen) days from the date of receipt of the minutes as to the correctness of the minutes as circulated, the attention of the Chairman shall be called to the matter before he signs the minutes, and he shall make such alterations as he may find to be necessary.

65.0 Procedure to be followed at the meetings of the Executive Council :

The procedure to be followed at the meetings of the Executive Council shall be as laid down in this Statute.

65.1 Meetings :

The Executive Council shall meet ordinarily once a month, and at other times when convened by the Vice-Chancellor, or, in his absence by the Pro-Vice-Chancellor, if any.

65.2 Who to preside :

The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any, or in the absence of both, the Senior Dean of the Executive Council shall preside at all meetings of the Executive Council.

65.3 Quorum :

5 (five) members shall constitute a quorum for a meeting of the Executive Council and all proposals shall be decided by a majority of votes of the members present. The Chairman at such meetings, shall have a vote, and in the case of equality of votes, a second or a casting vote.

65.4 Non-quorum meeting :

If there is no quorum at the commencement of the meeting the Chairman shall adjourn the meeting for half an hour and on the expiration of the said half an hour, the meeting shall entertain the business as per agenda provided atleast 3 (three) members are present. In case if 3 (three) members are not present after the expiration of the said half an hour. The meeting shall forthwith be adjourned to such a date as the Chairman may decide. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of such an adjourned meeting for want of a quorum, no quorum will be required at the next sitting.

65.5 Vacancies :

The seat of the person on the Executive Council shall be vacated by death, resignation, absence from four consecutive meetings or ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

65.6 Reporting to the Council

Every authority of the University except the Court shall report on any subject that may be referred to it by the Executive Council.

65.7 Proposal to Council

An authority, or any member of the Court, may make recommendations to the Executive Council and may propose any Statute or Ordinance.

65.8 Board & Committees

The Executive Council may, in addition to the Committees appointed under Ordinances appoint any Boards or Committees to carry out administrative duties within the scope of its powers.

65.9 Financial Estimates

The Executive Council shall prepare the financial estimates for the ensuing year before end of September each year.

65.10 Annual Report

The Executive Council shall take steps to have the Annual Report of the University prepared under its direction for submission to the Court at least six weeks before the date fixed for the Annual Meeting of the Court to be held under Section-17 (i) of the Act.

66.0 Procedure to be followed at the meetings of the Academic Council :

The procedure to be followed at the meetings of the Academic Council shall be as laid down in this Statute.

66.1 Meetings

The Academic Council will meet ordinarily once in three months and at other time when convened by the Vice-Chancellor, or in his absence, by the Pro-Vice-Chancellor if any, or if the absence of both, by the senior most member of the Academic Council.

66.2 Who to preside :

The Vice-Chancellor, or in his absence the Pro-Vice-Chancellor if any, or in the absence of both, the senior most Dean shall preside at all meetings of the Academic Council.

66.3 Quorum

Twelve members shall constitute a quorum for a meeting of the Academic Council.

66.4 Non-quorum meeting :

If there is no quorum at the commencement of the meeting the Chairman shall adjourn the meeting for half an hour and on the expiration of the said half an hour, the meeting shall entertain the business as per agenda provided atleast 9 (nine) members are present. In case if 9 (nine) members are not present after the expiration of the said half an hour. The meeting shall forthwith be adjourned to such a date as the Chairman may decide. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of such an adjourned meeting for want of a quorum, no quorum will be required at the next sitting.

66.5 Voting

All proposals shall be decided by a majority of votes of the members present at a meeting. The Chairman at such meetings shall have a vote, and in the case of an equality of votes, a second or casting vote.

66.6 Vacancies

The seat of the person on the Academic Council shall be vacated by death, resignation, absence from four consecutive meetings or ceasing to hold a particular office or to answer a particular designation by virtue of which he was elected.

67.0 Procedure to be followed at the meetings of the Faculties :

The procedure to be followed at the meetings of the Faculties shall be as laid down in this Statute.

67.1 Meetings

Each Faculty shall ordinarily meet once a year and at other times when convened through the Registrar by the Dean, or in his absence by the senior member amongst the members of the Faculty.

67.2 Requisitioned Meeting

A meeting of a Faculty shall also be convened through the Registrar by the Dean, or in his absence by the senior member amongst those members of the Faculty on the requisition of not less than one-fourth of the total number of members or three members whichever is more, constituting that Faculty.

67.3 Who to preside

The Dean, or in his absence, the senior member amongst the members of the Faculty shall preside at the meeting of the Faculty.

67.4 Quorum

Twelve members shall constitute a quorum for a meeting of the Academic Council.

67.5 Non-quorum meeting :

If there is no quorum at the commencement of the meeting the Chairman shall adjourn the meeting for half an hour and on the expiration of the said half an hour, the meeting shall entertain the business as per agenda provided atleast nine (9) members are present. In case if 9 (nine) members are not present after the expiration of the said half an hour. The meeting shall forthwith be adjourned to such a date as the Chairman may decide. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of such an adjourned meeting for want of a quorum, no quorum will be required at the next sitting.

67.6 Voting

All proposals at a meeting of the Faculty shall be decided by a majority of votes of the members present. The Chairman shall have a vote and in the case of equality of votes, a second or a casting vote.

68.0 Procedure to be followed at the meetings of the Board of Studies :

The procedure to be followed at the meetings of the Board of Studies shall be as laid down in this Statute.

68.1 Meetings

Each meeting of a Board shall be convened through the Registrar by the Chairman or in his absence by the Registrar. The Board shall meet twice in a year and at any other time when convened by the Chairman with the

permission of the Vice-Chancellor, which shall be given only if he is satisfied that there is sufficient business to justify the calling of the meeting and that the meeting is urgently necessary. The Registrar shall keep a record of the proceedings of the meetings

68.2 Requisitioned Meeting :

If not less than three members of the Board have sent a request to the Chairman asking him to convene a meeting to dispose of urgent business, the Chairman shall convene a meeting of the Board on such requisition after obtaining the permission of the Vice-Chancellor.

68.3 Quorum

Twelve members shall constitute a quorum for a meeting of the Academic Council.

68.4 Non-quorum meeting :

If there is no quorum at the commencement of the meeting the Chairman shall adjourn the meeting for half an hour and on the expiration of the said half an hour, the meeting shall entertain the business as per agenda provided atleast 9 (nine) members are present. In case if 9 (nine) members are not present after the expiration of the said half an hour. The meeting shall forthwith be adjourned to such a date as the Chairman may decide. Such adjournment shall be recorded by the Registrar under the signature of the Chairman. In the case of such an adjourned meeting for want of a quorum, no quorum will be required at the next sitting.

68.5 Disposal of Business by Correspondence :

Any item of business before a Board may, at the discretion of the Chairman be disposed of by correspondence provided no member of the Board objects to such a course.

68.6 Voting :

All proposals shall be decided by a majority of votes of the members present.

69.0 Procedure to be followed at the meetings of the Finance Committee :

The procedure to be followed at the meetings of the Finance Committee shall be as laid down in this Statute.

69.1 Meetings :

The Finance Committee shall meet atleast twice in a year to examine the accounts to scrutinize the proposals for expenditure.

69.2 Who to preside :

The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any shall preside at all meetings of the Finance Committee.

69.3 Quorum :

Three members shall constitute a quorum for a meeting of the Finance Committee.

69.4 Voting :

All proposals shall be decided by a majority of votes of the members present.

Chapter - 4

Election Procedure

[This Chapter contains Statutes-70 to 81 laying down the system of proportional representation by means of a single transferable vote by ballot under Section-74 of the Act.]

70.0 Short Title :

These Statutes may be called the “**Statutes regulating the procedure to be followed for the system of proportional representation by means of a single transferable vote by ballot**”.

71.0 Commencement :

These Statutes shall come into force from a date the same are assented by the Chancellor under Section-31 (7) of the Act.

72.0 Definitions :

Unless the context otherwise requires :-

- (1) The expression “**Voter**” with reference to the election at any authority means any person or a representative of a public association or body registered on such relevant electoral Roll is entitled to vote at such election;
- (2) The expression “**continuing candidate**” means any candidate not elected or not excluded from the poll at any given time;
- (3) The expression “**first preference**” means the figure “1” standing alone opposite the name of a candidate; “second preference” means the figure “2” standing alone opposite the name of a candidate in succession to the figure “1”, “third preference”, means the figure “3” standing alone opposite the name of a candidate in succession to the figures “1” and “2” and so on;

- (4) The expression “**next available preference**” means second or subsequent preference recorded in consecutive numerical order for a continuing candidate, the preferences next in order on a voting paper for candidates already elected or excluded from the poll being ignored;
- (5) The expression “**transferable paper**” means a voting paper on which following the first preference, second or subsequent preference is recorded in consecutive numerical order for a continuing candidate;
- (6) The expression “**non transferable paper**” means a voting paper on which no second or subsequent preference is recorded for a continuing candidate provided that a paper shall be deemed to have become a non- transferable paper whenever -
 - (a) the names of two or more candidates (whether continuing or not) are marked with the same number, and are next in order of preference;

OR

- (b) the name of the candidate next in order of preference (whether continuing or not) is marked -
 - (i) by a number not following consecutively after some other number on the voting paper; or
 - (ii) by two or more number; or
- (c) for any other reason it cannot be determined for which of the continuing candidates the next available preference of the elector is recorded;

- (7) The expression “**original vote**” in regard to any candidate means a vote derived from a ballot paper on which a first preference is recorded for that candidate;
- (8) The expression “**transferred vote**” in regard to any candidate means a vote derived from a voting paper on which a second or subsequent preference is recorded for that candidate;
- (9) The expression “**surplus**” means the number of votes by which the total number of the votes, original and transferred, credited to any candidate, exceeds the quota;
- (10) The expression “**count**” means-
 - (a) all the operations involved in the counting of the first preference recorded for candidates;

OR

- (b) all the operations involved in the transfer of the surplus of an elected candidate;

OR

- (c) all the operations involved in the transfer of the votes of an excluded candidate or of two or more candidates excluded together.
- (11) “**Prescribed**” means prescribed under relevant sub-statute of this statute.
 - (12) “**Rolls**” means electoral rolls as prescribed under Statute-76.
 - (13) “**Clear Days**” means the period of clear days excluding the day on which notification / advertisement is published and the last day prescribed for receiving the nomination forms.
e.g. if five clear days are required for receiving nomination forms and advertisement is published on Thursday than last day for receiving the nomination will be next Wednesday.

Note : Expression/s not defined in this statute shall have the meaning assign to it in the Krantiguru Shyamji Krishna Verma Kachchh University Act, 2003.

73.0 Interpretation :

If any question relating to the interpretation of these statutes arises, it shall be referred to the Vice-Chancellor whose decision thereon shall be final.

Provided that the interpretation of the statute pertaining to the constitution of the University, authority or body refer to in Section-78 of the Act shall be referred to the Government for decision.

74.0 Date of Elections, its time limit and results thereof

Subject to provision under Section 76 of the Act, the Vice Chancellor shall have the power -

- (i) to fix the date of election;
- (ii) to decide in cases of doubt the validity or invalidity of a vote recorded and to declare the result of each election.

75.0 Responsibility of Registrar

Except as otherwise provided for, the Registrar shall be responsible for the conduct of all elections under this Statute.

ELECTORAL ROLLS

76.1 Electoral Rolls

The Registrar shall maintain Electoral Rolls of all persons, public associations and bodies, entitled to elect members to the authorities of the University showing the names and addresses of all persons, associations and bodies qualified to vote.

76.2 Entitlement to vote

Except when an election is held at a meeting, the persons, public associations or bodies, as the case may be entitled to vote at an election to any of the authorities shall be respectively, the persons or public associations or bodies whose names are entered on their respective rolls.

76.3 Preparation, Publication and Correction of Electoral Rolls

- (1) For every election to the Court, the electoral roll shall be the one published before the date of issue of the Election Notice.
- (2) The rolls of persons, public associations or bodies entitled to vote at an election to the Court shall be published, except when otherwise specified at least 42 clear days before the date of election. An announcement that the rolls are ready shall be inserted in such newspapers as the vice-chancellor may select at least 35 days before the date of election.
- (3) The vice-chancellor shall have the authority to correct the rolls, if any, omission or wrong entries be brought to his notice at least 25 days before the date of election. The Vice-Chancellor's decision in the matter shall be final.
- (4) Whenever there is a vacancy in the Court, the notice of election relating thereto shall be given to the voters concerned through newspapers selected for the purpose by the vice-chancellor except when otherwise provided for, at least 21 clear days before the date of election; and in the said notice, the date fixed as the last day for receiving nominations and the date of election shall be precisely stated along with other relevant details.

76.4 Copies available to public

Copies of the Electoral Rolls, with corrections, if any, shall be delivered to any person on payment of rupees two per page.

76.5 Election by ballot at a meeting or by post :

Elections of the following members to the Court under Section-16 (1) Class II (A) (i) (b), (vi) and (viii) and Class-B shall be held by ballot at a meeting on a date fixed by the Vice Chancellor. If requested the Vice Chancellor may held any of the elections, mentioned above by Post :-

- (1) one member from the Presidents of the Municipalities in Kachchh District.
- (2) two members by the Governing Bodies of Affiliated Colleges
- (3) members from the Principals of Affiliated Colleges limited to fifteen as per clause (viii) of Section-16 (1) of Class-II (A).
- (4) two members from the Donors.

ELECTION AT A MEETING

76.6 Notice of Election

The time during which the ballot box shall be kept open for the receipt of voting papers, as determined by the Vice-Chancellor, or the member convening the said meeting, shall be precisely notified to the voters in the notice of election.

76.7 Notice of nomination

Not less than 5 (five) clear days before the meeting, the names of persons duly nominated shall be notified to all those entitled to be present and to vote at the meeting.

76.8 Ballot Papers

Ballot papers with the names of persons, nominated, printed or typed thereon will be furnished at the meeting held for the purpose of the election. All the members present at the meeting shall be entitled to vote in the election. When two or more authorities or bodies are jointly entitled to elect a representative and the election takes place at a meeting, a member who is common to two or more authorities or bodies shall be entitled to only one vote. The scrutiny shall be conducted by the Registrar and by not less than two scrutinizers to be nominated by the Vice-Chancellor.

76.9 Election by public bodies

(1) On receipt of the notification referred to in sub-statute-7.3, the public associations or bodies named in clause (i) (a), i (c), i (d) and clause (v) of Section-16, Class-II (A) shall make necessary arrangements to hold their respective elections so that the results of the election are known in due time.

(2) Such election shall be held according to the system of proportional representation by means of a single transferable vote by ballot in the manner prescribed in Section 74 of the Act.

Provided, however, that it shall be the option of such authority concerned, to hold the election at a meeting or by post.

(3) As soon as possible after the option to hold the election by post has been exercised, the President or the Chairman of the Public Association or body other than the Gujarat Legislative Assembly shall inform the Registrar accordingly.

- (4) The Vice-Chancellor shall appoint the President or the Chairman or the Vice-President or the Vice-Chairman of the Public Association or body as Returning officer for the purpose of holding the election. The Returning Officer shall for the purposes of such election exercise, as far as may be, the powers of the Registrar under these Statutes.
- (5) On the result of such election being known the said association or body concerned shall send a return to the University intimating the name, degree, if any, and addresses of the persons so elected by it, signed by the President or Chairman concerned.
- (6) In case of the member of the Gujarat Legislative Assembly the same shall be sent by the Secretary to the Gujarat Legislative Secretariat.

76.10 Certificate of identity

In respect of the voter who represents the Public Association, Union or the Body, as the member or the Chairman or the President as the case may be, and duly authorized to exercise the right of voting on behalf of the Public Association or Union or the Body in its meeting entitled to vote, the Certificate of identity required under the above Statute-78.4 shall be signed in the presence of, and attested by -

- (1) a Magistrate with his signature and designation, or
- (2) notary, or
- (3) any Gazetted officer of the Government, or
- (4) a member of the Court of the K.S.K.V. Kachchh University for time being, or
- (5) the Head of the recognized High School, or
- (6) a teacher as defined by the Statute-3.

76.11 Duplicate Voting Paper and / or Identity Card

- (1) Where the production of identity card has been made obligatory for the purpose of voting at any election and the voter has not received either his voting paper and other connected papers or his identity card and where the voting papers and / or identity card has / have been lost or spoiled in such a manner that they cannot be conveniently used; the voter shall by transmitting to the Registrar a declaration to the effect signed by himself and attested as laid down in above Statute-76.10 request the Registrar to supply him new voting papers and / or new Identity Card in place of those not received, spoilt or lost.
- (2) If the voting papers and / or Identity Card has / have been spoilt, the spoilt papers or Identity Card as the case may be, shall be returned to the Registrar who shall cancel the same on its receipt.
- (3) In every case when new voting papers and / or Identity Card are issued a mark shall be placed against the number of the Voter's name in the register to denote that new papers and / or new Identity Card has / have been issued in place of those not received, spoilt or lost, and the old papers and / or Identity Card or original Identity Card shall be deemed as cancelled.

76.12 Election by ballot at polling centres :

Election of the following members to the Court under Section-16 (1) Class II (A) (ii), (iii), (iv), (vii) and (ix) shall be held by ballot at polling centre fixed by the Vice Chancellor :-

K.S.K.V. Kachchh University - STATUTES

- (1) one member from the Head Masters of the Secondary Schools
- (2) one member by the Secondary School Teachers
- (3) members by the facultywise registered graduates limited to ten as per proviso to clause (iv) of Section-16 (1) Class-II (A).
- (4) twenty members by the Teachers of Affiliated Colleges
- (5) one member of the non-teaching staff of the University, Affiliated Colleges, Recognized Institutions and Approved Institutions.

76.13 Notice of Election by Ballot :

Whenever there is a vacancy in the Court, the notice of election relating thereto shall be given at least 21 (twenty-one) clear days before the date of election to the voters concerned through newspapers selected for the purpose by the Vice-Chancellor or individually as decided by the Vice-Chancellor except when otherwise provided for. The date fixed as the last day for receiving nominations and the date of election shall be precisely stated in the said notice along with other relevant details.

NOMINATIONS

77.1 Nominations

Subject to the provisions of Section 16 of the Act in all cases where nominations are invited by the Registrar any two voters or any two members of a public association or body entitled to vote, may, after the notice is issued, nominate as a candidate any person, by sending, to, or delivering at the University office, a nomination paper before 4.00 p.m., on the last day fixed for receiving nominations.

77.2 Nomination Papers

Nomination papers shall be in the prescribed form approved by the Vice-Chancellor and shall be dated and signed by two voters or by two members of the public associations or bodies concerned, entitled to vote and shall contain the name in full, address and designations, if any, of the signatories and of the candidates nominated. No person shall be nominated as a candidate for election unless he signifies his consent on the nomination paper. A nomination paper which does not comply with all the relevant formalities shall be liable to be rejected.

77.3 Registered Graduates Candidates Deposit [S.16 (1) Cl. II(A)(iv)]

- (1) Every candidate in an election to the Court, by the Constituency of Registered Graduates shall, before nomination, deposit with the Registrar a sum of Rs. 500 (five hundred) in cash.
- (2) The candidate shall not be duly nominated unless the said deposit has been made.
- (3) The said deposit shall be forfeited to the University, if the candidate is not elected and the number of votes credited to him at the last count before he is excluded or before the last of the successful candidate is elected, is less than one eighth of the quota.
- (4) The said deposit shall be refunded -
 - (a) if the candidate is elected; or
 - (b) if he duly withdraws his nomination; or
 - (c) if his nomination is declared invalid; or
 - (d) if he dies before the date fixed for election; or

- (e) if the candidate is not elected and the deposit has not been forfeited under clause (3) of this sub-statute.

77.4 Last date for nomination

- (1) In the case where an election is to be held at a meeting of any public association, authority or body other than the Court of the University the last date for the receipt of nominations shall be at least 9 (nine) clear days before the day of the meeting.
- (2) In the case where an election is to be held by post or by ballot at the polling centres, the last date for the receipt of nominations shall be at least 9 (nine) clear days before the date of the election.

77.5 Scrutiny

- (1) The scrutiny of nominations shall be held at least 24 (twenty-four) hours after the hour fixed for the receipt of nominations.
- (2) As soon as possible after the last day fixed for the receipt of nominations at a time and place fixed by the Vice-Chancellor; and notified in the notice of election. Registrar or any other scrutinizer nominated by the Vice Chancellor shall scrutinise the nominations. The candidate or his agent duly authorized by him, in writing in this behalf, shall be entitled to remain present at such scrutiny.
- (3) In case of a dispute or doubt the validity or otherwise of the nomination shall be determine by the Vice-Chancellor and his decision thereon shall be final.
- (4) The valid nominations of the respective constituency shall be notified by the Registrar on the notice board of the University Office.

The intimation of having done so shall be given to the voters through the newspapers selected by the Vice-Chancellor or by post under certificate of posting as desired by the Vice-Chancellor.

77.6 Report

After the scrutiny is completed the Registrar shall forthwith report to the Vice-Chancellor the result of the scrutiny.

77.7 Withdrawal

At any time before the day and hour fixed for the scrutiny of nomination paper it shall be open for the candidate to withdraw his nomination and within 48 hours after the scrutiny of nomination paper to withdraw his candidature :

Provided the candidate sends to the Registrar, an intimation of withdrawal in writing duly signed by him and attested in the manner prescribed in Statute-76.10.

77.8 Uncontested Candidates

- (1) If the number of candidates nominated does not exceed the number of vacancies to be filled, the candidates so nominated shall be declared to have been elected.
- (2) When the member of voter is less than or equal to the seat and the voter is willing to be a candidate then the voter shall be declared uncontested on such seat or seats.
- (3) If the laid down process of nomination cannot be completed due to limited number of voters, the Vice Chancellor shall have powers and to declare a person as nominated or uncontested as the case may be.

VOTING BY POST

78.1 Form of Voting Paper

A voting paper shall be, as far as possible, in the following form :

Krantiguru Shyamji Krishna Verma Kachchh University		
Form of Voting Paper		
K.S.K.V. Kachchh University	K.S.K.V. KACHCHH UNIVERSITY	
Election to the University constituency	Voting Paper	
	Election by _____	
	Name of candidate	Marked order of preference in spaces below
Place of Election	_____	
No. of the Elector in the Electoral Roll	_____	
Signature of the Elector	_____	

78.2 Recording of Vote

Each Elector shall have one transferable vote. An elector in recording his vote -

- (a) must place on his voting paper the figure 1 opposite the name of the candidate for whom he votes, and
- (b) may in addition indicate the order of his choice or preference for as many other candidates as he pleases by placing against their respective names the figures 2, 3, 4, 5, and so on, in consecutive numerical order.

78.3 Invalid Voting Paper

A voting paper is invalid, if-

- (a) the figure 1 standing alone, indicating a first preference, is not placed;

OR

- (b) the figure 1 standing alone, indicating a first preference, is placed opposite the names of more than one candidate;

OR

- (c) the figure 1 standing alone, indicating a first preference, and some other figures and /or marks are placed opposite the name of the same candidate.

OR

- (d) it cannot be determined for which candidate, the first preference of the voter is recorded;

OR

- (e) any mark is placed by the voter by which he may afterwards be identified;

OR

- (f) there is any erasure or alteration in the figures indicating the voter's preference;

OR

- (g) the figure indicating the preference is not recorded in the space provided for the said purpose in the ballot paper.

78.4 Voting by Post

- (1) Where the election is held by post the Registrar shall send, soon after the nominations have been scrutinized, to each voter at his registered address (a) a voting paper bearing the name of the constituency (b) a small cover bearing the name of the constituency and (c) a big cover on which printed on its left side the number of the voter and the name of the constituency and a form of the certificate of identity and on its right side the words "To, the Registrar, The Krantiguru Shyamji Krishna Verma Kachchh University, Mundra Road, Bhuj-Kutch-370001".
- (2) The voter shall enclose the voting paper, duly filled in without the name or signature of the voter, in the small cover and enclose this small cover again in the big cover, sign the certificate of identity on it, get his signature attested unless attestation is not required by an express provision made in the Act or Statute to the effect, and send the same to the Registrar so as to reach the University Office before the date and time announced for the election.

PROCEDURE FOR ELECTION BY BALLOT AT POLLING CENTRES

79.0 Ballot at Polling Centres

In all cases when an election is held wherein votes are to be recorded at polling centres, the procedure for recording of votes by ballot shall be as under :-

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- (1) A polling centre shall be provided by the University Authorities and an election officer appointed at places where there is a College or recognized Institution and at such other places as may be fixed by the Vice-Chancellor.
- (2) The hours of voting at the respective centres of election shall be as determined in advance and stated in notice of election.
- (3) Names of persons duly nominated shall be notified to voters as soon as possible after the nominations have been scrutinized.
- (4) The election officer shall keep order at the polling station. No person other than a voter shall be permitted to enter the polling station.
- (5) No voter shall be allowed to enter the polling station for recording his vote before the commencement or after the expiry of the period fixed for voting.
- (6) Each polling station shall have such number of compartments as the election officer considers it necessary to enable each voter to record his vote, duly screened from observation.
- (7) Immediately before the polling commences, the election officer shall show to the candidates or their authorized agents present at the station that the ballot box is empty and then lock and seal the box for use.
- (8) Immediately before the ballot paper is issued to a voter the number of the voter shall be entered on the counter-foil and a mark shall be placed by the issuing officer in his copy of the electoral roll against the member of the voter to whom the voting paper is issued.

- (9) The voter on receiving the ballot paper shall forthwith proceed to one of the compartments, where he shall mark and put his paper into the ballot box.
- (10) Every voter shall vote without undue delay, and shall quite the polling station soon after he has put his ballot paper into the ballot box.
- (11) If the ballot paper is spoiled inadvertently, the voter shall be given another ballot paper and the spoilt paper and its counter-foil shall be cancelled by the election officer.

SCRUTINY AND COUNTING OF VOTING PAPERS

80.1 Scrutiny and Count of Votes

- (1) All voting papers shall be scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor.
- (2) When there are more than one polling centres, voting papers of all the polling centres shall be counted first and then mixed up and then scrutinized by the Registrar and such other person or persons as may be nominated by the Vice-Chancellor :

Provided that in case of a doubt or a dispute regarding the validity of ballot paper, the decision of the majority of the scrutineers and in the event of tie that of the Vice-Chancellor shall be final.

- (3) The candidates or their agents duly authorized by them in this behalf shall be entitled to be present at such meeting.

80.2 Sorting of voting paper in to parcels :

After the voting papers for an electoral body have been counted the Registrar shall examine the validity or otherwise of the voting papers and then shall sort them into parcels according to the first preference recorded for each candidate.

80.3 Count of first Preference

The Registrar shall then count the number of papers in each parcel and shall credit each candidate with a number of votes equal to the number of valid papers on which a first preference has been recorded for such candidate and then he shall ascertain the total number of valid papers.

80.4 Quota

The Registrar shall then divide the total number of valid papers by a number exceeding by one, the number of vacancies to be filled, the result increased by one (any fractional remainder being disregarded) shall be the number of votes sufficient to secure the election of a candidate. This number shall hereinafter be referred to as “quota”.

80.5 Declaration of elected candidate

If, at the end of any count, the number of votes credited to a candidate is equal to, or greater than the quota, the said candidate shall, thereupon be declared as elected :

Provided, however, that in the case of any election where a particular number of candidates to be elected for any particular faculty or for any category of persons to be elected have been specified, such number of candidates not exceeding the number of seats so specified as have attained the numbers of votes equal to or greater than the quota, shall there upon be declared elected.

Provided further that the candidates in any of the faculties or categories stated above in which the specified number of candidates to be elected are declared elected shall be deemed to have be eliminated, even if some or all of them have attained the quota but could not be declared elected because of the provision of such specification of seats as stated above, and there-upon the rules governing counting of votes in respect of eliminated candidates shall apply and such eliminated candidates shall be dealt with first before the process of elimination of other candidates is taken up under the relevant statutes.

80.6 Transfer of Surplus

- (1) If, at the end of any count, the number of votes credited to a candidate is greater than the quota, the surplus shall be transferred, to the continuing candidates for whom the next available preference have been recorded on the voting papers in the parcel or sub-parcel last received by the elected candidate, as provided in this Statute.
- (2) If more than one candidate has a surplus, the largest surplus shall be dealt with first.

- (3) If two or more candidates have each an equal surplus, the surplus of the candidate with the greater number of votes at the first count at which the candidates in question have an unequal numbers of votes shall be dealt with first. When the number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which surplus shall be dealt with first.
- (4) The Registrar need not transfer a surplus when that surplus together with any other surplus not transferred is less than the difference -
- (a) between the votes of the candidate lowest on the poll and the votes of the next highest candidate;

OR

- (b) between the total of the votes of the two or more candidates lowest on the poll and the votes of the next highest candidate:
Provided that the exclusion from the poll of the aforesaid two or more candidates lowest on the poll shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.
- (5) If the votes credited to an elected candidate consists of original votes only, the Registrar shall examine all the papers contained in the parcel of the elected candidate whose surplus is to be transferred.
- (6) If the votes credited to an elected candidate consists of original and transferred votes, or of transferred votes only, the Registrar shall examine the papers contained in the sub-parcel last received by the elected candidate whose surplus is to be transferred.
- (7) In either case the Registrar shall sort the transferable papers into sub-parcels according to the next available preference recorded thereon, make a separate sub-parcel of the non-transferable papers

and ascertain the number of papers in each sub-parcel of non-transferable papers.

- (8) If the total number of papers in the sub-parcels of transferable papers is equal to or less than the surplus, the Registrar shall transfer the whole of each sub-transfer of transferable papers to the continuing candidate indicated thereon as the elector's next available preference, and shall set aside a separate parcel so many of the non-transferable papers as are not required for the quota of the elected candidate. The particular papers set aside shall be those last filled in the parcel of non-transferable papers.
- (9) If the total number of transferable papers is greater than the surplus, the Registrar shall transfer from each sub-parcel of transferable papers to the continuing candidate indicated thereon as the elector's next available preference the number of papers which bears the same proportion to the number of papers in the sub-parcels as the surplus to the total number of transferable papers.
- (10) The number of papers to be transferred from each sub-parcel shall be ascertain by multiplying the number of papers in the sub parcel by the surplus and dividing the results by the total number of transferable papers. A note shall be made of the fractional part, if any, of each number so ascertained.
- (11) If, owing the existence of such fractional parts, the number of papers to be transferred is less than the surplus, so many of these fractional parts taken in the order of their magnitude, beginning with the largest, as are necessary to make the total number of papers to be transferred equal to the surplus shall be reckoned as of the value of unity, and the remaining fractional parts shall be ignored.

- (12) If two or more fractional parts are of equal magnitude, that fractional part shall be deemed to be the largest which arises from the largest sub-parcel, and if the sub-parcels in question are equal in size, the fractional part credited to the candidate with the greatest number of votes at the first count at which the candidates in question have an unequal number of votes credited to such candidates are equal at all counts, the Registrar shall determine by lot which fractional part shall be deemed to be the largest;
- (13) Particular papers transferred from each sub-parcel shall be those last filled in the sub-parcel and each paper so transferred shall be marked in such a manner so as to indicate the count at which the transfer took place.

80.7 Counting of Votes

- (1) If, at the end of any count, no candidate has a surplus, or if any existing surplus, need not be and is not transferred, and one or more vacancies remain to be filled in, the procedure to followed shall be as under :-
- (a) The Registrar shall exclude from the poll the candidate or candidates lowest on the poll subject to the provisions under clause (c) below. In case he does not exclude the candidate or candidates lowest on the poll subject to provisions under the said clause, then he shall exclude from the poll the next higher candidate on the poll.

- (b) If the total of the votes of the two or more candidates lowest on the poll together with any surplus not transferred is less than the number of votes credited to the next highest candidate, the Registrar shall at the same count, exclude the aforesaid two or more candidates lowest on the poll.

Provided that the exclusion of these candidates shall not reduce the number of vacancies remaining to be filled.

- (c) The Registrar shall not exclude a candidate or candidates from the poll if by such exclusion the number of the continuing candidates of the category or categories to which such a candidate or candidates belongs becomes less than the number of vacancies unfilled for the category or categories as the case may be.

- (2) When two or more candidates have each the same number of votes and are the lowest on the poll and if a candidate with the lowest number of votes, than the number of votes credited to the next highest candidate, is to be excluded, the Registrar may at the same count exclude the aforesaid two or more candidates lowest on the poll.

Provided that the exclusion of these candidates shall not reduce the number of continuing candidates below the number of vacancies remaining to be filled.

- (3) Upon the exclusion of any candidate, the Registrar, save as hereinafter provided shall examine all the papers credited to that candi-

date, shall sort the transferable papers into sub-parcels according to the next available preferences recorded thereon for continuing candidates shall transfer each sub-parcel to the candidate for whom that preference is recorded and shall set aside as a separate sub-parcel the non-transferable papers.

80.8 Conclusion of Count

- (1) If at the end of any count the number of elected candidates is equal to the number of vacancies to be filled, no further transfer of votes shall be made.
- (2) If, on the exclusion of a candidate or candidates, the number of then continuing candidates is equal to the number of vacancies unfilled; the continuing candidates shall thereon be elected, and no further transfer of votes shall be made

80.9 Order of priority

The order of priority of election of elected members shall be the order in which they are severally elected. If at the end of any count, two or more candidates are elected, the order of priority shall be according to the number of votes credited to such candidates beginning with the greatest.

80.10 Transferred ballot papers

- (1) Whenever any transfer is made, each sub-parcel of papers transferred shall be placed on the top of the parcel, if any, of papers of the candidates to whom the transfer is made and that candidate shall be credited with a number of votes equal to the number of papers transferred to him.

- (2) Non-transferable papers (except such as in the transfer of a surplus may be required for the quota of elected candidate) shall be set aside as a separate parcel together with any parcel of non-transferable papers already set aside.
- (3) On the transfer of the surplus of an elected candidate, all papers not transferred to continuing candidates and not set aside as providing in the preceding paragraph shall be placed together in one parcel as the quota of the elected candidate and the parcel shall be marked with the name of the elected candidate.

80.11 Rejection of invalid Ballot Paper :

After the voting papers for an electoral body have been scrutinized and counted, the Registrar shall examine the voting papers and reject the Ballot papers which are invalid.

RESULTS

81.1 Equality of votes

In case of equality of votes in any of the elections the result will be determined by casting of lots by the Registrar in the presence of the Scrutiny Committee. The candidate whose name appears in the lote lifted shall be declared as elected.

81.2 Declaration of Result

When the election is for one seat, the candidate who gets the largest number of valid votes will be declared elected.

81.3 Declaration of elected candidate

Where the election is for more than one seat, the names of the candidates shall be arranged in the descending order of the number of valid votes

which they get and as many candidates who stand in that order counting from the candidate who secures the largest numbers of valid votes, as there are seats to be filled, will be declared elected.

81.4 Candidate elected from more than one Constituencies

- (1) If a candidate is elected to the court by more than one constituency, he shall by notice in writing duly signed by him and delivered to the Registrar of the University within 7 (seven) days of the publication to the result of the last of such elections, choose which of these constituencies he shall represent and such choice once made shall be conclusive.
- (2) If the candidate does not make the choice referred to herein within the specified period of time, the Vice-Chancellor shall decide which constituency he will represent and his decision shall be final.
- (3) When any such choice has been made by the candidate, or a decision given by the Vice-Chancellor, the Vice-Chancellor shall direct the Registrar to take steps for holding an election in the constituency in which a vacancy has occurred by reason of such choice or decision.
- (4) Notwithstanding that such vacancy has not been filled, the Court may proceed to hold elections as per relevant statutes.

81.5 Announcement

Results of the election will be announced by the Registrar. The voting papers shall be destroyed after a lapse of 6 (six) months after the date of declaration of the results of the Election or the date of result of litigation, if any; whichever is later.

Chapter - 5

Appointment of the Officers

[This Chapter contains Statutes-82 to 87 laying down the manner of appointment of the officers of the University excluding the Chancellor under Section-8 of the Act]

82.0 Vice-Chancellor :

The manner of selection to the post of Vice-Chancellor shall be as laid down in Section-10 (i) of the Act. The method and procedure for the constitution of the Search Committee, its meetings and other conditions shall be as laid down in this Statutes.

82.1 Search Committee :

The constitution and the working of the Search Committee for recommending a panel of names of persons to the Chancellor for appointment as Vice-Chancellor under Section-10 (2) (a) of the Act, shall be as prescribed in this Chapter.

82.2 Members of the Search Committee :

The Search Committee shall consist of the following four members :-

- (i) one member to be nominated by the Chancellor;
- (ii) two members (not being persons connected with the University or with any affiliated college, recognised institution or approved institution) out of whom one shall be a person nominated in the manner prescribed by the Statutes by the Executive Council and the Academic Council jointly and the other shall be a person nominated in the manner prescribed by the Statutes by the Vice-Chancellors of all the Universities established by law in the State of Gujarat;

(iii) one member to be nominated by the Chairperson of the University Grants Commission.

Note : A person nominated on the Search Committee shall not be eligible to accept honorary degree or any appointment on the post, honorary or otherwise, or nomination of any of the bodies of the University for the next six years.

82.3 Member nominated by the Executive Council & Academic Council :

At least six months before the date of expiry of the term of the Vice-Chancellor, the Registrar shall call a joint meeting of the Executive Council and the Academic Council of the University for the purpose of nominating a member on the Search Committee. If more than one names are proposed then ballot shall be taken by the distributive system.

82.4 Member nominated by the Vice-Chancellors of the Universities :

The Registrar shall, within 15 (fifteen) days from the date of the joint meeting referred to in sub-statute-82.3 convene a meeting of the Vice-Chancellors of the Universities established by law in the Gujarat State for nominating a person on the said Search Committee. The Vice-Chancellors shall elect the Chairman of this meeting. If more than one names are proposed then ballot shall be taken by the distributive system.

82.5 Member to be nominated by the University Grants Commission :

The Registrar shall within 15 (fifteen) days from the date of the meeting referred to in sub-statute-82.3 request the Chairperson U.G.C. to nominate one member on the Search Committee as required under sub-clause (iii) of clause (a) of sub-section 2 of Section-10 of the Act.

82.6 Member to be nominated by the Chancellor :

The Registrar shall, within 10 (ten) days from the date of the receipt of the nomination from the U.G.C. as referred to in sub-statute-82.5 above communicate to the Chancellor the names of persons nominated under sub-statutes-82.3 to 82.5 and request him to nominate a fourth member on the Search Committee and to communicate the appointment of the Search Committee to its members.

82.7 Chairperson of the Search Committee :

The member nominated by the Chancellor shall be the Chairperson of the Search Committee.

82.8 Meeting of the Search Committee :

- (1) Within 30 (thirty) days after the appointment of the Committee by the Chancellor as mentioned in sub-statute-82.6, the Registrar shall convene a meeting of the Search Committee at the place and time fixed in consultation with the Chairman of the Search Committee.
- (2) The Search Committee so appointed shall, select three persons whom it considers fit for being appointed as Vice-Chancellor and shall recommend to the Chancellor the names of the persons so selected together with the following particulars :-
 - (i) Name
 - (ii) Particulars of degrees, if any, and other academic distinctions.
 - (iii) Place of residence.
 - (iv) Birth Date & age as on date
 - (v) Awards and literary activities, if any.

- (vi) Teaching and / or administrative experience, if any.
 - (vii) Other particulars, if any, e.g. public service, membership of academic and public institutions, research publications educational activities etc.
- (3) The Registrar shall record the proceedings of the meeting and shall submit to the Chancellor with the approval of the Chairman of the Search Committee the names of the persons recommended by the Search Committee along with the particulars.

83.0 Appointment of the Vice-Chancellor :

- (1) The Chancellor shall appoint the Vice-Chancellor at least one month before the date of the expiry of the term of the existing Vice-Chancellor.

- (2) The Vice-Chancellor shall hold office for a term of three years and he shall be eligible for re-appointment to that office for a further term of three years only :

Provided that no person appointed as the Vice-Chancellor shall continue to hold his office as such after he attains the age of 65 years.

- (3) The emoluments to be paid to the Vice-Chancellor, and the terms and conditions including the perquisites subject to which he shall hold office shall be such as may be determined by the State Government.

Provided that such emoluments or such terms and conditions shall not, during the currency of the term of the holder of that office, be varied to his disadvantage without his consent.

- (4) An amount determined by the State Government from time to time shall be placed annually at the disposal of the Vice-Chancellor by way of sumptuary allowance.

- (5) The Vice-Chancellor may, after giving one month's notice, resign from his office and shall cease to hold his office on the acceptance of his resignation by the Chancellor or from the date of expiry of the said notice period, whichever is earlier.
- (6) During the leave or absence of the Vice-Chancellor, or in the event of a permanent vacancy in the office of the Vice-Chancellor, until an appointment is made under sub-section (1) of Section-10 of the Act to that office, the Pro-Vice-Chancellor, and in the absence of the Pro-Vice-Chancellor, one of the Deans nominated by the Chancellor for that purpose shall carry on the current duties of the office of the Vice-Chancellor.

84.0 Powers of the Vice-Chancellor :

The powers of the Vice-Chancellor shall be as laid down in Section-11 of the Act.

85.0 Pro-Vice-Chancellor :

The manner of selection to the post of Pro-Vice-Chancellor shall be as laid down under Section-12 (1) of the Act.

86.0 The Registrar :

The provisions regulating the appointment of the Registrar and conditions of his services under Section-13 of the Act.

86.1 Appointment of the Registrar :

- (1) After the termination of the appointment of the First Registrar under Section-85 of the Act, all subsequent appointment shall be made by the Executive Council.

- (2) The post of the Registrar shall be filled by the selection by advertising the same in prominent newspapers in the State to be determined by the Executive Council.

86.2 Selection Committee

No persons shall be appointed Registrar except on the recommendation of a Selection Committee constituted for the purpose and consisting of :

- (i) The Vice-Chancellor, Ex-Officio, Chairman
- (ii) Pro-Vice-Chancellor, if any
- (iii) Three experts nominated by the Vice-Chancellor
- (iv) One person nominated by the Executive Council from its members

86.3 Quorum :

3 (three) members of which two must be experts nominated by the Vice-Chancellor, shall constitute a quorum.

86.4 Minimum Qualifications

The following shall be the minimum qualifications for the post of Registrar and every permanent vacancy occurring for the post of the Registrar shall be filled in accordance with them :

- (1) A Master's degree at least 55% of the marks or its equivalent grade of B in the U.G.C. seven point scale.
- (2) At least fifteen (15) years of experience as lecturer (Sr. Scale) / Lecturer with eight (8) years in Reader's grade along with experience in educational administration.

OR

Comparable experience in research establishment and / or other institutions of Higher Education.

OR

Fifteen (15) years of administrative experience of which eight (8) years as Deputy Registrar or an equivalent post.

- (3) Proficiency in the regional language, Gujarati.
- (4) Age limit - at the time of last date for the receiving application, the candidate for the post of Registrar shall not be below 35 years and above 50 years of age. This age limit shall not apply to a candidate who is already in the University system.

86.5 Relaxation

The Executive Council may relax the prescribed qualifications, experience and age limit in suitable cases in consonance with the prevailing norms of the University Grants Commission.

86.6 Tenure

The appointment of the Registrar shall ordinarily be on probation for a period of one year. On the expiry of the said period the appointment shall be made permanent subject to his satisfactory work, of which the Executive Council shall be the sole judge, provided however that it shall be competent for the Executive Council and the Registrar, at any time during the period of probation or thereafter, by either party by giving not less than six calendar months' notice in writing to the other or by mutual agreement to terminate the tenure of his office.

86.7 Duties :

The duties of the Registrar shall be as follows :-

- (a) To be the custodian of the common seal, buildings, gardens, records, library and such other property of the University as the Executive Council shall commit to his charge;
- (b) To act as Secretary to the Court, the Executive Council, the Academic Council, the Faculties, the Boards of studies, the Committee of Selection for appointment of teachers of the University, the Committee for recognition of Teachers of the University, the Committee for appointment of Examiners, and to such other Boards of Committees as may be appointed from time to time and to keep minutes thereof.
- (c) To conduct the official correspondence of the Executive Council and the Court.
- (d) To issue notices convening meetings of the University Authorities, Boards and Committees and to make all arrangements thereof;
- (e) To perform such other duties as may be from time to time prescribed by the Executive Council and generally to render such assistance as may be desired by the Vice-Chancellor in the performance of his official duties. In the case of necessity the Vice-Chancellor shall have power to provide for the performance of the duties of the Registrar.

86.8 Condition of Service :

- (i) The pay-scale of the Registrar shall be as may be prescribed by the State Government from time to time, and he shall, in addition, be entitled to receive such allowances and at such rates as may be admissible to other whole-time employees of the University from time to time.
- (ii) He shall in addition, be entitled to a rent-free house including water and telephone facilities.
- (iii) The other conditions of the service of the Registrar shall be as laid down by the executive council by way of rules framed under Section-20 (1) (xxix) of the Act.

87.0 The University Librarian :

The provisions regulating the appointment of the University Librarian and condition of services under Section-14 of the Act shall be as laid down hereinafter.

87.1 Appointment of the University Librarian :

Appointment of the Librarian shall be made by the Executive Council on recommendation of the Selection Committee constituting of the following members :-

- (1) The Vice-Chancellor, Ex-Officio, Chairman
- (2) Pro-Vice-Chancellor, if any

- (3) Three experts in the subject nominated by the Vice-Chancellor
- (4) One person nominated by the Executive Council from its members

87.2 Quorum :

3 (three) members of which two must be experts nominated by the Vice-Chancellor, shall constitute a quorum.

87.3 Minimum Qualifications :

- (1) The following shall be the minimum qualifications for the post of the University Librarian and the post will be filled in accordance with them :-
 - (i) Master's degree in Library Science / Information Science / Documentation with at least 55% of the marks or its equivalent grade of B in the UGC Seven point scale and consistently good academic record;
 - (ii) At least thirteen (13) years' as a Deputy Librarian in a University Library or eighteen (18) years' experience as a college librarian;
 - (iii) Evidence of innovative library service and organization of published work.

Desirable :

- (i) M.Phil / Ph.D. degree in Library Science / Information Science / Documentation / Archives and Manuscript keeping.

(Note : However, the minimum requirement of 55% should not be insisted upon for the existing incumbent who are

already in the University system. The minimum requirement in such case shall be at least 50% marks at Master's degree level.)

- (ii) 10 years experience of library administration, automation in a reputed library and in supervisory capacity.
- (2) Proficiency in the regional language, Gujarati.
- (3) Age limit - at the time of last date for the receiving application, the candidate for the post of Registrar shall not be below 35 years and above 50 years of age. This age limit shall not apply to a candidate who is already in the University system.

87.4 Relaxation

The Executive Council may relax the prescribed qualifications, experience and age limit in suitable cases in consonance with the prevailing norms of the University Grants Commission.

87.5 Tenure :

The appointment of the University Librarian shall ordinarily be on probation for a period of one year. On the expiry of the said period the appointment shall be made permanent if the University Librarian has given satisfaction in his work, of which the Executive Council shall be the sole judge.

Provided however that it shall be competent for the Executive Council and the University Librarian, at any time during the period of probation or thereafter , by either party by giving not less than six calendar months' notice in writing to the other or by mutual agreement to terminate the tenure of his office.

87.6 Duties & Responsibilities :

- (1) The University Librarian shall be responsible for all matters concerning the University Libraries and other Libraries of the institutions under the university and the purchase, cataloguing and maintenance of books and journals and operation of the libraries. He shall see that dead stock and all other registers are properly maintained and shall carry out physical verification of the dead stock, books and journals, etc. at least once every three years. He shall also perform such other duties as may be assigned to him and enjoy such powers as may be prescribed from time to time.
- (2) The Librarian shall be responsible for organizing and teaching of Library Science and for conducting research in Library Science in the University.

87.7 Condition of Service :

- (1) The Pay-scale of the University Librarian shall be as may be prescribed by the State Government from time to time, and he shall in addition, be entitled to receive such allowances and at such rates as may be admissible to other whole-time employees of the University from time to time.
- (2) The other conditions of the service of the University Librarian shall be as laid down by the executive council by way of rules framed under Section-20 (1) (xxix) of the Act.

Chapter - 6

University Boards

[This Chapter contains Statutes-88 to 93 laying down the constitution of various Boards of University, its meetings, powers etc.]

88.0 Constitution & Functioning of various Boards of the University :

88.1 In exercise of the powers conferred under Section-28 (1) of the Krantiguru Shyamji Krishna Verma Kachchh University Act, 2003, the Executive Council hereby establishes the following Boards of the University :-

- (1) Board of University Teaching & Research
- (2) Board of Extramural Studies
- (3) Board of Hostel Management
- (4) Board of Students' Welfare
- (5) Planning Board

88.2 The constitution, functioning and powers of the various Board of the Universities shall be as laid down hereinafter.

89.0 Board of University Teaching & Research

89.1 Constitution of the Board of University Teaching & Research

The Board of University Teaching and Research shall consist of the following members, namely :-

- (i) The Vice-Chancellor
- (ii) The Pro-Vice-Chancellor, if any

- (iii) Deans of Faculties
- (iv) Head of the Departments declared under the relevant statute.
- (v) Two research guides from the University Department / Post Graduate Centres by rotation to be nominated by the Vice-Chancellor.
- (vi) Two teachers including Principals belonging to different faculties and imparting education in Post- graduate Courses to be nominated by the Vice-Chancellor.
- (vii) Two persons renowned for their specialized knowledge in the subject each belonging to different subject to be co-opted by the Board.

89.2 Tenure of members of the Board of University Teaching & Research

The term of office of the members of the Board other than ex-officio members shall be three years :

Provided that a person shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is such a member.

89.3 Meetings of the Board of University Teaching & Research

- (1) The Board shall meet atleast once in a term and whenever convened by the Vice-Chancellor, or, in his absence by the Pro-Vice-Chancellor, if any.
- (2) The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any or in the absence of both; by the Senior Dean amongst the members present shall preside at all meetings of the Board.
- (3) One-third of the total members of the Board shall constitute a quorum for the meeting and all proposals shall be decided by a majority of votes of the members present.

89.4 Powers & Duties Board of University Teaching & Research :

The Board of University Teaching and Research shall exercise the following powers and perform the following duties namely :-

- (i) to maintain standards of post-graduate teaching and research;
- (ii) to advise the Board of studies regarding any trends in post-graduate syllabus, instructions and any other developments;
- (iii) to make recommendations regarding the admission to, and evaluation of Research degrees;
- (iv) to make recommendations regarding the regulations of M.Phil & Ph.D. Degrees;
- (v) to make recommendations regarding the qualifications and number of the post-graduate teachers and Research Guides or supervisors;
- (vi) to approve the subjects of research and to suggest Panels of names of examiners for research thesis;
- (vii) to make any other recommendation regarding organization, co-ordination and improvement of post graduate teaching and research in the University as a whole.
- (viii) To constitute sub-committees for dealing with different aspects of its work like recognition of University Teachers, co-ordination of University teaching, training and instruction in various subjects. These sub-committees shall have the power to consult persons who are not members of the Board.

90.1 Constitution of the Board of Extra-mural Studies

The Board of Extra-mural Studies shall consist of the following members, namely :-

- (i) The Vice-Chancellor ex-officio (Chairman)
- (ii) The Pro-Vice-Chancellor if any ex-officio

- (iii) The Registrar ex-officio
- (iv) Five other members nominated by the Executive Council not less than two of whom shall be from the Academic Council;

90.2 Tenure of members of the Board of Extra-mural Studies

The term of office of the members other than the ex-officio members shall be three years :

Provided that a member shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is a member of the Board.

90.3 Meetings of the Board of Extra-mural Studies

- (1) The Board shall meet atleast once in a year and whenever convened by the Vice-Chancellor, or, in his absence by the Pro-Vice-Chancellor, if any.
- (2) The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any shall preside at all meetings of the Board.
- (3) One-third of the total members of the Board shall constitute a quorum for the meeting and all proposals shall be decided by a majority of votes of the members present.

90.4 Powers & Duties Board of Extra-mural Studies

The Board of Extra-mural studies shall have the following powers and duties, namely :-

- (a) to make necessary arrangements for the extra-mural instructions and to make rules for this purpose;
- (b) to fix conditions for the admission of students and the payment of fees, for the short term courses recommended by the Board of Extra-mural Studies;

- (c) to grant certificates to persons who have satisfactorily completed a course of lectures on some subject or subjects approved by the Board and have passed an examination in it, if any, held by the Board.
- (d) to arrange for the writing and publications of popular books on topics of general interest.

91.0 Board of Hostel Management

91.1 Constitution of the Board of Hostel Management

The Board for Hostel's management shall consist of -

- (i) The Vice-Chancellor, ex-officio (Chairman)
- (ii) The Pro-Vice-Chancellor, if any, ex-officio;
- (iii) The Registrar, ex-officio Member- Secretary;
- (iv) A Principal of an affiliated college nominated by the Executive Council from amongst its own members;
- (v) Two Principals of affiliated colleges having hostels, to be nominated by the Executive Council;
- (vi) Two Wardens of Hostels of affiliated colleges, other than the colleges the Principals of which are nominated, to be nominated by the Vice-Chancellor;
- (vii) Three student representatives to be nominated by the Vice-Chancellor from amongst students residing in Hostels (including one woman student)
- (viii) The wardens of University Hostels for men and women students;
- (ix) The Medical Officer, if any, of the University;

91.2 Tenure of members of the Board of Hostel Management

The term of office of the members of the Board, other than the ex-officio members, shall be three years :

Provided that a member shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is a member of the Board.

91.3 Meetings of the Board of Hostel Management

- (1) The Board shall meet atleast once in a year and whenever convened by the Vice-Chancellor, or, in his absence by the Pro-Vice-Chancellor, if any.
- (2) The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any shall preside at all meetings of the Board.
- (3) One-third of the total members of the Board shall constitute a quorum for the meeting and all proposals shall be decided by a majority of votes of the members present.

91.4 Powers & Duties Board of Hostel Management

The Board for Hostel's Management shall exercise the following powers and perform the following duties, namely :-

- (1) to recommend rules for the management of University and college hostels;
- (2) to organize programmes of sports and games for hostel students;
- (3) to organize study circles, reading clubs and discussion groups for academic studies for hostels students;

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- (4) to frame programmes of visits of educationists, public workers and other eminent persons to the hostels;
- (5) to recommend measures to ensure proper health, hygiene and dietetics of hostel students;
- (6) to recommend schemes of guidance and counseling to hostel students;
- (7) to recommend measures to ensure proper living conditions in approved lodgings and recognized hostels;
- (8) to arrange for inspection of University hostels and those attached to affiliated colleges as also other approved lodgings and recognized hostels;
- (9) to recommend a pattern of corporate life to be adopted by the University and college hostels for the consideration of the Executive Council;
- (10) to submit to the Executive Council for approved norms of accommodation, facilities and services in the University and college hostels and hostels recognized by the University;
- (11) to evaluate the working of University, College and recognized hostels at the end of every academic year and submit its report to the Executive Council;
- (12) to make proposals to the Executive Council for improvement in the conditions of University, college and recognized hostels including their working and management.

92.0 Board of Students' Welfare

92.1 Constitution of the Board of Students' Welfare

The Board of Students' Welfare shall consist of -

- (i) The Vice-Chancellor; Chairman
- (ii) The Pro-Vice-Chancellor, if any;
- (iii) The Director of Physical Education, ex-officio;
- (iv) The Medical Officer of the University Health Centre, ex-officio;
- (v) The chairman of the Board of sports, if any, ex-officio;
- (vi) Senior-most Commanding Officer of the N.C.C. in the University area;
- (vii) NSS Co-ordinator of the University;
- (viii) One member nominated by the Executive Council from amongst its members;
- (ix) One Head of a University Department and one Principal of an affiliated college to be nominated by the Executive Council;
- (x) Two college teachers interested in activities relating to welfare of students, of whom one shall be a woman to be nominated by the Vice-Chancellor;
- (xi) Three students' representatives from affiliated colleges of whom one shall be a woman to be nominated by the Vice-Chancellor;
- (xi) Two students members of the Court nominated by the Vice-Chancellor;
- (xiii) The Registrar, ex-officio Member Secretary

92.2 Tenure of members of the Board of Students' Welfare

The term of office of the members of the Board other than the ex-officio members shall be three years.

Provided that a member shall cease to be a member of the Board on his ceasing to hold the office by virtue of which he is a member of the Board.

92.3 Meetings of the Board of Students' Welfare

- (1) The Board shall meet atleast once in a year and whenever convened by the Vice-Chancellor, or, in his absence by the Pro-Vice-Chancellor, if any.
- (2) The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any shall preside at all meetings of the Board.
- (3) One-third of the total members of the Board shall constitute a quorum for the meeting and all proposals shall be decided by a majority of votes of the members present.

92.4 Powers & Duties Board of Students' Welfare

The Board for Students' Welfare shall exercise the following powers and perform the following duties, namely :-

- (1) to advise the Executive Council on -
 - (a) medical examinations of students,
 - (b) physical training of students,
 - (c) health, hygiene and dietetics of students,
 - (d) social service camps,
 - (e) study circles, and reading clubs,

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- (f) hobby clubs, dramatic clubs, etc.
- (g) financial help to poor students, (h) other youth activities;
- (2) to frame budget proposals for the activities mentioned in clause (1) and to recommend them to the Executive Council;
- (3) to organize any of the activities mentioned in clause (1) at suitable places in the University area;
- (4) to organize the University's Youth Festivals;
- (5) to prepare, scrutinize and recommend schemes of student's welfare for obtaining grants from the State or the Union Government and for the utilization of such grant;
- (6) to arrange programmes for travels, hikes, mountaineering etc.
- (7) to organize workshops, seminars and camps for the students;
- (8) to organize training for student workers;
- (9) to help in organizing hobby centers, entertainment programmes, etc.
- (10) to organize guidance services for students;
- (11) to appoint committees and to delegate to them such powers as may be necessary;
- (12) to arrange for guidance to new students about the services and facilities available at the college;
- (13) to organize and arrange for campus programmes in different colleges; and
- (14) to organize such other student activities as the Board may deem fit.

93.0 Planning Board

93.1 Constitution of the Planning Board

- (1) The Planning Board shall consist of :-
 1. The Vice-Chancellor - Chairman
 2. The Pro-Vice-Chancellor, if any
 3. Two Deans of Faculties
 4. Two Heads of University Departments
 5. Two University Professors
 6. Two Readers
 7. Two Principals of affiliated colleges.
 8. Two Teachers of affiliated colleges who are recognized Post-Graduate Teachers.
 9. The Registrar – Ex-Officio, Member Secretary
- (2) The members mentioned at serial numbers at 3 to 8 shall be nominated by the Vice-Chancellor.
- (3) All the members of the planning Board other than the Vice-Chancellor & the Pro- Vice-Chancellor, 'if any' shall hold office for a term of 3 years.
- (4) The planning Board shall advice and prepare long term plans of the University, to generate new ideas and programmes and help the University in periodical evaluation of its work.

93.2 Meetings of the Planning Board

- (1) The Board shall meet atleast once in a year and whenever convened by the Vice-Chancellor, or, in his absence by the Pro-Vice-Chancellor, if any.
- (2) The Vice-Chancellor, or in his absence, the Pro-Vice-Chancellor, if any or the absence of both the Senior Dean amongst the members present shall preside at all meetings of the Board.
- (3) One-third of the total members of the Board shall constitute a quorum for the meeting and all proposals shall be decided by a majority of votes of the members present.

Chapter - 7

Conferment of Degrees

[This Chapter contains Statute-94 laying down the procedure to be followed for the Conferment of Degrees, Diplomas & Certificates by the University]

94.0 Conferment of Degrees, Diplomas & Certificates :

94.1 Convocation Day :

The date of the convocation shall be decided by the Chancellor / Vice-Chancellor.

94.2 Examinations :

The University shall confer upon Degrees, Award Diplomas and grant certificates to the person who -

- (a) have pursued approved courses of study in the University or an affiliated college, or a recognized Institution or an approved Institution after the enactment of the Krantiguru Shyamji Krishna Verma Kachchh University Act, 2003 (Gujarat Act No. 5 of 2003) unless exempted therefrom, in the manner prescribed by the Statutes, Ordinances, Regulations and Rules and have passed the examinations or tests prescribed by the University, **or**
- (b) have carried on research under conditions prescribed by the Statutes, Ordinances, Regulations or Rules;

94.3 Eligibility for Degree or Diploma or Certificate :

Every person who passes an examination for a degree or diploma or certificate of the University shall be eligible, on payment of a prescribed fee, for receiving respective Degree or Diploma or Certificate in person or in *absentia* at his option.

94.4 Conferment

The Executive Council shall by an appropriate resolution or resolutions confer upon persons as aforesaid, such degrees and award such diploma and grant certificates as are provided in the Statutes.

The Executive Council shall also, have the power to confer those degrees and award those diplomas and grant certificates for which qualifying examinations were held by the University at different times, upon persons who have passed those examinations and have been declared qualified to receive those degrees or diplomas or certificate.

94.5 External Bachelor Degrees

The University shall award the Degrees of Bachelor of Arts (External) and Bachelor of Commerce (External) to such students as have passed the qualifying examinations for the degree of Bachelor of Arts (External) and Bachelor of Commerce (External) having been exempted from attendance at courses of Studies at the affiliated Colleges of the University by Regulations passed by the Academic Council in that behalf under Section-22 (2) (xi) of the Acts.

94.6 External Master Degrees

The University shall award the Degree of Master of Arts (External) and Master of Commerce (External) to such students as have, being exempted from attendance at courses of studies in affiliated colleges or recognized institutions where Post-Graduate centres in the subject concerned have been instituted or at the University Departments, as the case may be, passed the qualifying examination for the Degree of Master of Arts (External) or Master of Commerce (External) as the case may be.

94.7 Degrees & Diplomas

The University may grant the following Degrees and Diplomas to such persons as have undergone the prescribed courses at any college or colleges affiliated to or any institution or institutions recognized by the University or a Department of the University, and have passed the qualifying examinations for the same in accordance with the ordinances and Regulations of the University.

: DEGREES :

(1) Faculty of Arts :

- | | | |
|-----|---|--------------------|
| 1. | Doctor of Philosophy | (Ph. D) |
| 2. | Master of Philosophy | (M. Phil.) |
| 3. | Master of Arts | (M. A.) |
| 4. | Master of Arts (External) | (M. A.) (Ext.) |
| 5. | Bachelor of Arts | (B. A.) |
| 6. | Bachelor of Arts (External) | (B. A.) (Ext.) |
| 7. | Master of Library & Information Science | (B. Lib. & I. Sc.) |
| 8. | Bachelor of Library & Information Science | (B. Lib. & I. Sc.) |
| 9. | Master of Journalism & Mass Communication | (M.J.M.C.) |
| 10. | Bachelor of Journalism & Mass Communication | (B.J.M.C.) |
| 11. | Master of Social Work | (M.S.W) |
| 12. | Master of Labour Welfare | (M.L.W.) |

(2) Faculty of Education :

- | | | |
|----|----------------------|------------|
| 1. | Doctor of Philosophy | (Ph. D.) |
| 2. | Master of Philosophy | (M. Phil.) |

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3. Master of Education (M. Ed.)
4. Bachelor of Education (B. Ed.)
5. Master of Physical Education (M.P. E.)
6. Bachelor of Physical Education (B.P.Ed.)

(3) Faculty of Science

1. Doctor of Philosophy (Ph. D)
2. Master of Philosophy (M. Phil.)
3. Master of Science (M. Sc.)
4. Bachelor of Science (B. Sc.)
5. Master of Science (M.Sc.)
6. Master of Computer Application (M.C.A.)
7. Bachelor of Computer Application (B.C.A.)

(4) Faculty of Technology Engineering including Pharmacy

1. Doctor of Philosophy (Ph.D.)
 2. Master of Engineering (M. E.)
 3. Bachelor of Engineering (B. E.)
 4. Master of Architecture (M. Arch.)
 5. Master of Urban Design (M. U. D.)
 6. Master of Planning (Housing) (M.Plan-HSG.)
 7. Master of Planning (Environmental Planning) (M. Plan-Ep.)
 8. Bachelor of Architecture (B. Arch.)
 9. Bachelor of Construction Technology (B. Cons. Tech.)
 10. Bachelor of Interior Design (B. Int. D.)
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- | | | |
|---------------------------------------|--|------------------|
| 11. | Master of Pharmacy | (M. Pharm) |
| 12. | Bachelor of Pharmacy | (B. Pharm) |
| (5) Faculty of Law : | | |
| 1. | Doctor of Philosophy | (Ph.D.) |
| 2. | Master of Laws | (LL. M.) |
| 3. | Bachelor of Laws (Special) | (LL.B.) (Sp.) |
| 4. | Bachelor of Laws (General) | (LL. B.) (Gen.) |
| (6) Faculty of Medicine : | | |
| 1. | Bachelor of Medicine & Bachelor of Surgery | (M.B.B.S.) |
| (7) Faculty of Commerce : | | |
| 1. | Doctor of Philosophy | (Ph. D.) |
| 2. | Master of Philosophy | (M. Phil.) |
| 3. | Master of Commerce | (M. Com.) |
| 4. | Master of Commerce (External) | (M. Com.) (Ext.) |
| 5. | Bachelor of Commerce | (B. Com.) |
| 6. | Bachelor of Commerce (External) | (B. Com.) (Ext.) |
| 7. | Master of Business Administration | (M.B.A.) |
| 8. | Bachelor of Business Administration | (B.B.A.) |
| (8) Faculty of Rural Studies : | | |
| 1. | Master of Rural Studies | (M.R.S.) |
| 2. | Bachelor of Rural Studies | (B.R.S.) |
| 3. | Master of Rural Management | (M.R.M.) |

: DIPLOMAS :

(1) Faculties of Arts and Education :

- | | | |
|-----|---|-------------------------|
| 1. | Diploma in Mass-Communication | (Dip. M. C.) |
| 2. | Diploma in Mass-Communication | (D. M. C.) |
| 3. | Diploma in Drama | (Dip. F. A.) (Drama) |
| 4. | Diploma in Music | (Dip. F. A.) (Music) |
| 5. | Diploma in Painting and Sculpture | (Dip. F. A. P. & S.) |
| 6. | Diploma in Architecture | (Dip. F. A. P.) (Arch.) |
| 7. | Diploma in Dancing | (Dip. F. A.) (Dancing) |
| 8. | Diploma in Educational and
Vocational Guidance | (Dip.EVG) |
| 9. | Diploma in Linguistics | (D. LG.) |
| 10. | Diploma in Journalism | (D.Journ) |
| 11. | Post Graduate Diploma in
Communication English | (PGDCE) |

**(2) Faculties of Arts, Science, Commerce & Engineering including
Pharmacy**

- | | | |
|----|----------------------------------|----------|
| 1. | Diploma in Computer Training | (D.C.T.) |
| 2. | Diploma in Computer Application | (D.C.A.) |
| 3. | Diploma in System Management | (D.S.M.) |
| 4. | Diploma in Management Accounting | (D.M.A.) |
| 5. | Diploma in Marketing Management | (D.M.M.) |
| 6. | Diploma in Operation Management | (D.O.M.) |

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7. Diploma in Computer Management (D.C.M.)
8. Diploma in Hotel and Tourism Management (D.H.T.M.)
9. Diploma in Business Management
and Industrial Management (D.B.M. and I.M.)
10. Diploma in Public Administration (D.P.A.)
11. Diploma in Management Studies (D.M.S.)
12. Diploma in Personnel Management (D.P.M.)
13. Diploma in Financial Management (D.F.M.)
14. Diploma in Travel and Tourism Management (D.T.T.M.)
15. Diploma in Electronics and Radio Physics (D. E. R. P.)
16. Diploma in Business Management (D. B. M.)
17. Diploma in Industrial Management (D. I. M.)
18. Diploma in Banking (D. Banking)
19. Diploma in Costing (D. Costing)
20. Diploma in Accountancy (D. Acct.)
21. Diploma in Secretary ship (D. Sec.)
22. Diploma in Co-operation (D. Co. Op.)
23. Diploma in Statistics (D. Stat)
24. Diploma in Foreign Trade (D. F. T.)
25. Diploma in Pharmacy (D. Pharm.)
26. Post-graduate Diploma in Bio-availability,
Bio-equivalence & toxicity testing. (_____)

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27. Post-graduate Diploma in Quality Assurance (P.G.D.Q.A.)
28. Post-graduate Diploma in Herbal Drugs. (P.G.D.H.D.)
29. Diploma in Ship Building (D.S.Bld.)
30. Diploma in Ship Breaking (D.S.Bkg.)
31. Diploma in Vessel Building (D.V.Bld.)
32. Diploma in Disaster Management (D.D.M.)

(3) Faculty of Law :

1. Diploma in Labuor Laws and Practice (D. L. P.)
2. Diploma in Taxation Laws and Practice (D. T. P.)

94.8 Honorary Degrees :

If, on the recommendation of the Academic Council, not less than two-thirds of the members of the Executive Council recommended that an honorary degree, or other academic distinction be conferred on any person on the ground that he is, in their opinion, by reason of eminent position and attainments a fit and proper person to receive such degree or other academic distinction and when their recommendation is supported by a majority of not less than two-thirds of the members of the Court present at a meeting of the Court, such majority comprising not less than one half of the members of the Court and the recommendation is confirmed by the Chancellor, the Executive Council may confer on such person the honorary degree or other academic distinction so recommended without requiring him to undergo any examination.

94.9 Removal from membership of the University & withdrawal of Degree or Diploma :

Before taking action contemplated in Section-54 of the Act, it shall be incumbent upon the Executive Council to notify the person concerned of the action contemplated and to give him an opportunity to tender either in person or by a written statement within 21 (twenty one) clear days from the date of issue of such notice, such defence as he may wish to put up, If the Executive Council after taking into consideration the defence so set up, decides to recommend to the court that action be taken against him, a copy of such recommendation shall be forwarded to him with an intimation of the date of the meeting of the court at which his case will come up for consideration and he shall be informed that if he has any further statement to make, in writing he should submit the same to the Executive Council six weeks before the date of the meeting. The statement, if any, so received, shall be submitted to the Court with recommendation of the Executive Council and the relevant details of the case.

Chapter - 8

Miscellaneous

[This Chapter contains Statutes-95 to 98 laying down University Departments, Heads of Departments, Medium of Instructions & Endowments.]

95.0 University Departments :

The following may be the University Departments for teaching and research in the University :-

1. Economics
2. Sociology
3. Political Science
4. Statistics
5. Labour Welfare and Social Work
6. History
7. Gujarati
8. Hindi
9. Sanskrit
10. Modern, Classical and Foreign Languages
11. Linguistics
12. Psychology

13. Education
 - (1) Physical Education
 - (2) Yoga Education
 - (3) Education Management
14. Philosophy
15. Physics (Pure and Applied) and all its branches including
 - (1) Experimental and Theoretical Physics
 - (2) Astro-Physics, and
 - (3) Bio-Physics
16. Chemistry (Pure and Applied) and all its branches including
 - (1) Inorganic Chemistry
 - (2) Organic Chemistry
 - (3) Physical Chemistry
 - (4) Bio-Chemistry and
17. Mathematics (Pure and Applied) and all its branches including
Industrial Mathematics with Computer Application and statistics
18. Botany and all its branches including Paleo-Botany
19. Zoology and all its branches
20. Business Management
21. Commerce & Accountancy
22. Library and Information Science

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23. Life Science and all its branches including Environments Science and Microbiology
24. Computer Application
25. Information Technology
26. Journalism
27. Earth Science
28. Bio-Technology
29. Pharmacy
30. Indian Literature
31. Diaspora and culture Studies
32. Urban Design
33. Landscape Architecture
34. Urban and Regional Planning
35. Environment Science
36. Housing Planning
37. Construction Technology
38. Interior Design
39. Construction and Project Management
40. Water Sanitation and Management
41. Urban Management
42. Structural Design
43. Bio-Informatics
44. Medicine & Allied Subjects

96.0 Heads of Departments :

The Vice-Chancellor shall nominate ordinarily the Senior most Professor of the University Department as the Head of the University Department for the period of 3 (three) years. At any time, if there is no Professor in the Department, the senior most Reader in the Department may be nominated temporarily as the Head of the University Department, till the time a Professor is appointed in the Department. Under special circumstances, of which the Vice-Chancellor himself shall be the sole judge, he may nominate a Professor/Reader, not necessarily senior most in the Department, as the Head of the University Department.

97.0 Medium of Instructions :

- (1) Gujarati shall be the medium of instruction and examination
- (2) Notwithstanding anything contained in (1) above, it will be permissible for any affiliated College, recognized Institution or University Department to use English or Hindi as medium of instruction and for any student to use English or Hindi as medium of examination.
- (3) Notwithstanding anything contained in (1) above, it will be permissible for any research student to submit his thesis, at his option, in Gujarati or English or Hindi.
- (4) Notwithstanding anything contained in clause (1) above, the medium of instruction and examination for modern Indian Languages may be the respective language.

98.0 Endowments

98.1 All offers of bequests donations and endowments the management where of to be vested in the University shall be accepted on condition that the annual realization there from shall be subject to a deduction of 7.5% thereof and the amounts realized by such annual deduction shall be credited to the General Fund of the University at the commencement of every financial year :

Provided that if in its opinion there are sufficient reasons to do so, the executive council may grant exemption from the deduction of the above amount of 7.5% in suitable cases where donations received by the University are specifically remarked for promotion of teaching and research.

98.2 The University shall not accept any endowment the benefits whereof are sought to be restricted to any caste, creed or community or the net annual income of which is less than Rs. 6000/- (rupees six thousand) per annum in the case of a scholarship or a medal or a prize.

99.0 Post graduate subject and centres :

The University may institute post-graduate centres in the following subjects in the affiliated colleges, provided that the minimum number of students in a subject in which a post-graduate centre is instituted in an affiliated college shall be ten :-

1. English
2. Gujarati
3. Hindi
4. Sanskrit
5. Prakrit
6. Economics

7. History
8. Psychology
9. Home - Science
10. Physics
11. Chemisty
12. Botany
13. Zoology
14. Mathematics
15. Costing
16. Advance Business Management
17. Advance Statistics
18. Education
19. Law
20. Electronics
21. Political Science
22. Philosophy
23. Industrial Chemistry
24. Industrial Microbiology
25. Sociology
26. Microbiology

100.0 Annual Report :

The Annual Report of the University for each year ending 31st March shall be prepared under the direction of the Executive Council and submitted to the Court on or before 31st December of the said year.