



TENDER DOCUMENT

FOR

:ITEMS:

Chemicals, glassware, plastic ware, miscellaneous items & refilling of gases), and minor laboratory equipments/instruments (costing not more than ` 1.0 lakh) and other small lab ware.

at

Krantiguru Shyamji Krishna Verma Kachchh University
[A state University under Govt. of Gujarat]
Nr Changleshwar Mahadev Temple, Mundra Road,
Bhuj, Kachchh - 370001, Gujarat(India)

I/c Registrar
Krantiguru Shyamji Krishna Verma Kachchh University
Nr Changleshwar Mahadev Temple, Mundra Road,
Bhuj, Kachchh - 370001, Gujarat(India)
kskvku.digitaluniversity.ac

SUMMARY SHEET

Tender Enquiry No.	:KU/EST/CHEM/2016-17/12
Dated	: 10/03/2016
Date of issue of Tender	: 10.03.2016
Cost of Tender Documents	: ` 1,000/- (Non-refundable)
EMD to be submitted	: ` 10,000/-
Last Date of issue of Tender Document	: 31.03.2016 up to 12.00 Noon
Last Date of submission of Tender	: 02.04.2016 up to 01.00 p.m.
Date of Opening of Tender	: 03.04.2016 at 03.00 p.m.
Venue of Opening of Tender	: Registrar's Office Krantiguru Shyamji Krishna Verma Kachchh University Nr Changleshwar Mahadev Temple, Mundra Road,Bhuj, Kachchh - 370001,Gujarat(India)

Website: - kskvku.digitaluniversity.ac



Krantiguru Shyamji Krishna Verma Kachchh University
Nr Changleshwar Mahadev Temple, Mundra Road,
Bhuj, Kachchh - 370001, Gujarat (India)
Website: - kskvku.digitaluniversity.ac

Dear Sir/Madam,

Sealed quotations/proposal/offer under two bid system from manufacturer/Distributors/ authorized dealer only (the bidder should be registered with the Gujarat state VAT Department and carry a valid Tax Identification Number issued by it to ensure that the delivery of goods is made from Gujarat against a sale invoice issued from Gujarat state only) (technical bid and financial bid in separate covers and both sealed in a third envelopes) are invited for procurement of the items on rate contract for Three years i.e. 2016-17; 2017-18 & 2018-19 period from date of award of contract. However, the catalog rate for the corresponding year shall be applicable as detailed below and as per terms and conditions given in tender document. The quotations/proposal/offer for the supply of items mentioned below to procurements for various University Department should be submitted to Registrar Krantiguru Shyamji Krishna Verma Kachchh University Nr Changleshwar Mahadev Temple, Mundra Road, Bhuj, Kachchh - 370001, Gujarat (India) latest by 02.04.2016 up to 01.00 P.M .

The tenders will be opened on 03.04.2016 at 3.00 P.M Interested firms may purchase the tender document @ ` 1,000/- from the office of Registrar Krantiguru Shyamji Krishna Verma Kachchh University Nr Changleshwar Mahadev Temple, Mundra Road, Bhuj, Kachchh - 370001, Gujarat (India) or download same from the website of - kskvku.digitaluniversity.ac and deposit EMD amount of Rs. 10,000/- form of the FDR/BG (valid for 03 years) drawn in f/o Registrar, Kachchh University, Bhuj, A/c (Name of the Bidder) along with technical bid.

EMDs amount ` 10,000/- (Rupees ten thousand only) per firm. The participating firm may offer only

S. No.	Particulars Name
1	Supply of Laboratory items i.e, Lab consumables including chemicals (Local & Imported), glassware, plastic ware, miscellaneous items & refilling of gases, and minor equipments/instruments, apparatus, and other small lab ware) on rate contract basis date of award .

Section	Particulars (Technical specifications/brands name of lab consumables, and lab ware	Prices
A	Chemicals (Local and imported): Sigma Aldrich, Himedia, Qualigens, E-Merch, Fisher, B D Biosciences, SRL, Invitrogen, S D Fine Chemicals, CDH, Spectrochem, HPLC, Titian, Cell Sciences, ABI, Fluka, Alpha eser, Abchem, Rankem, Loba, Cell Signalling Technologies, Qualikem, etc.	To be quoted on the basis of maximum discount on printed price list/catalogs
B	Glass Ware: All borosilicate and other heat resistant glassware from Borosil, Dewsil, Riviera, Duran, JSWG, E-Merck, Infusil, Corning Life Sciences, Glassco etc.	To be quoted on the basis of maximum discount on printed price list/catalogs
C	Plastic Ware including micropipettes, and gel apparatus, All laboratory grade plastic ware from Tarson, Sigma, Merck, Poly lab, Eppendorf, Corning life Sciences, Axiva, Genexy, etc	To be quoted on the basis of maximum discount on printed price list/catalogs
D	Misc. Items: Auto clave tape, Butter paper, Cotton roll, Enamel trays, Lab coat, Para film roll, pH paper, Syringe, Surgical Gloves, Ice bucket, Pipette pump, Tissue Papers, Aluminum foil, Filter Paper, etc.	To be quoted on the basis of lowest price.
E	Refilling of Gases: Zero, Air 99.999%, Acetylene 99.9%, Nitrous Oxide 99.9% 18m ³ , Helium 99.999% 7m ³ , Nitrogen 99.995%, Oxygen 99.999%, Hydrogen 99.999%, Argon 99.995%, Dry air 99.995%, Oxygen Ultra pure, Carbon Dioxide (Instrument Grade), Nitrogen (99.999%), Hydrogen Grade-I, Liquid Nitrogen (Instrument Grade), Helium 99.995% 7m ³ , Nitrogen 99.999%, Liquid Nitrogen and Liquid Helium for NMR Instrument, Methane and other gases used for sophisticated instruments	To be quoted on the basis of lowest price.
F	Small Equipments/Instruments: Line care Bios stem lab ware, Genetix brand, Waiometra lab equipment, Matrex, NAP, Remi lab equipment, Remi, Sartourus lab equipments, Medox lab equipments, etc., & other lab ware, upto value of ` 1,000,00/- (One lakhs only), pH Meter, Conductometer, Spectrophotometer, Centrifuge etc	To be quoted on the basis of maximum discount on printed price list/catalogs

General Instructions

1. The rates quoted should be inclusive of all charges except taxes and other Govt. levies. Applicable rates of taxes and levies should be indicated separately. VAT will be deducted at source.
2. The materials are to be delivered to the various schools namely University Departments of Krantiguru Shyamji Krishna Verma Kachchh University, Bhuj within 07 days (for stock items) and 15 days (for all other items) from the date of issue of supply orders, through the Head of respective Department who will certify the quality, quantity and brand of materials.
3. The University reserves the right to accept or reject any proposal/offer/quotation without assigning any reasons thereof and no representations will be entertained.
4. Tender documents can be obtained on payment of ` 1,000/- in the form of DD/Pay order drawn in favour of 'Registrar, Kachchh University, Bhuj' from the office of the Registrar Krantiguru Shyamji Krishna Verma Kachchh University Nr Changleshwar Mahadev Temple, Mundra Road, Bhuj, Kachchh - 370001, Gujarat during working hours up to 02.00 p.m. till 31.03.2016 . Tender documents can also be downloaded from the University web site. Downloaded tenders can be submitted along with pay order/DD of ` 1,000/- in a separate envelop superscribed "TENDER COST".
5. Please note that the dealer's discount will be over and above the manufacturer's discount.
6. Since time is the essence of any contract, a delivery time of 07 days would be accorded for stock items and 15 days for all other item.
7. Kindly indicate standards nationally or internationally to which your brand adheres and certificates for the same should be attached with the offer/quotation.
8. Prices: The bidders are to quote in Indian Rupees only (`).
9. Taxes, Duties, Levies, etc, payable should be clearly indicated in the Tender mentioning the rate and amount. Those not indicated shall not be payable.
10. Applications from manufacturers/authorized dealers only would be entertained. Proof of being a manufacturer should be submitted along with the proposal. Authorization should be in favour of K S K V Kachchh University, Bhuj.
11. Discount should be specifically mentioned and included as a certificate. Dealers discount may also be incorporated in the Tender as a Certificate.
12. Delivery Schedule : If the supplier fails to deliver the goods within the delivery period, a sum equivalent to 1% (one) per cent of the value of supply order for each week of delay or part thereof until actual delivery, will be deducted from the value of supply order as liquidated damages, subject to a maximum deduction of 10% . Once the maximum is reached, termination of the contract may be considered by us.
13. Risk purchase clause: If the supplier fails to deliver the goods within the maximum delivery period specified in the contract, the purchaser may procure, upon such terms and in such a manner as it deems appropriate, goods or services similar to those undelivered and the supplier would be liable to the purchaser for any excess cost for similar goods or services.

15. Warranty : Warranty for any manufacturing defects and satisfactory performance may be specifically indicated.
16. Fall Clause : The prices charged for the stores supplied under the rate contract should in no event exceed the lowest price at which the party sells the stores of identical description to any other person during the period of the contract.
17. Conditional offers will not be considered.
18. The offer/quotations are liable to be rejected if the above conditions are not complied with. K S K V Kachhh University will not be responsible for any postal or courier delays or for non receipt of tenders in time.
19. Late Tenders, Delayed Tenders or Tenders not signed or incomplete in any respect shall be summarily rejected.
20. Kindly ensure that all over-writings and corrections in the offer/quotation are properly attested.
21. The University reserves all rights to terminate contract at any time without giving reason.

TERMS AND CONDITIONS

A. Technical Bid must contain the following Documents:-

1. A non refundable demand Draft/pay order of ` 1,000/-(Rupees one thousand only) in favor of Registrar,K S K V Kachchh University,Bhuj towards tender document fee and an EMD of ` 10,000/- deposited as FDR/BG.
2. Photo Copy of Pan Card of the firm.
3. Photo Copy of DVAT Registration Certificate (TIN No.).
4. Photo Copy of latest DVAT return.
5. Declaration certificate by the agency / supplier as per Annexure-1 attached.
6. An undertaking to the effect that the firm has not been black listed by any of the Government department during last 03 years i.e. financial years 2013-14, 2013-15 & 2015-16.
7. In case of authorized dealer, Original Copy of authorization certificate from manufacturer/ OEM.
8. Photo Copy of Certificate of Enlistment of Indian Agent with the DGS&D (Required by Indian Agents to quote and provide service support on behalf of his foreign Principals.)

Note:- The duly attached photo copies of all the documents which are part of Technical bid shall be attached.

The firm may submit its bid in a sealed envelope to The Registrar Krantiguru Shyamji Krishna Verma Kachchh University Nr Changleshwar Mahadev Temple, Mundra Road, Bhuj, Kachchh - 370001,Gujarat (India). The technical bid and the financial bid should be sealed by the bidder in separate covers duly superscribed and both these sealed covers are to be put in a bigger cover which should also be sealed and duly superscribed.

The EMD worth of ` 10,000/(Rs. Ten thousand only) shall be deposited in the form of fixed deposit receipt (FDR)/Bank Guarantee (BG) of a Scheduled Bank issued in favour of “ The Registrar, Kachchh University”. Only National Small Industries Corporation (NSIC) & Central Purchase Organization (CPO) registered firms are exempted from submission of EMDs.

In case, any of the above said documents are found missing in the sealed envelope, the tender of such agency shall be summarily rejected.

B. Financial Bid:-

1. The Financial Bid (BOQ) shall also be submitted on separate envelope.

Price schedule complete in all respects should be submitted with proper seal and signature of authorized person. Printed price list of each manufacturer should remain firm during the period of rate contract. Bidder will not supply the items under rate contract, on a rate, lesser than our contract prices to any other Govt. institution. If the same is found, then proportionate recoveries will be made from the concerned firm.

Two original printed copies of price list & soft copy in the form of CD/DVD should be provided. The firms shall submit their prices item wise for products listed in the Section D & E.

CHECK LIST OF DOCUMENTS TO BE SENT WITH TECHNICAL BID.

Compulsory documents

S. No.	Particulars of documents	No. of pages
1.	Tender fee & EMD/ (mention amount and date)	
2.	Proof of PAN No. (Mention no.....)	
3.	Proof VAT/Sales Tax Registration. (Mention no.) and VAT Return copy of fourth quarter for last three financial year date of tender.	
4.	Technical Information of the items Terms & Conditions and delivery period etc. to be submitted on firm's letter head/pad	
5.	UNDERTAKING as per page no.10 of Tender Document, duly signed.	
6.	The bidders undertaking on its firms letter pad that it has not been blacklisted by any Govt. depts./Govt. Autonomous body.	
7.	Copies of purchase orders having executed similar items worth Rs. 20,000/- or above for the cost With at least 3 financial years .	
8.	Undertaking /Certificate by the O.E.M that the price list/catalogue supplied to this Institute is only one in Circulation in letter pad/head	
9.	Leaflets/Technical Information, including Make and Model, Imported/Indian of the item(Brochures)	
10.	Authorization Certificate from Original Equipment Manufacturer (OEM) or their Distributor to quote/sell the product, in case the Bidder is not the OEM.	

Note: All copies of above documents should be paginated/duly signed and stamped by the tenderer/bidders before submitting them.

Signature of tender :

Name :

Name of firm :

Telephone No.....

(To be submitted along with technical bid)

TENDER FORM NO:- _____

KRANTIGURU SHYAMJI KRISHNA VERMA KACHCHH UNIVERSITY, BHUJ

1. File Reference Number : _____

2. Name of the Item : _____

3. Name of the Firm : _____

4. Address of the Firm : _____

Telephone Numbers : Office: - _____

Resi:- _____

6. Name (S) of the Partner : (1) _____

(2) _____

7. Whether Sales Tax / VAT
No. is taken (please attached copy) _____

8. Details of EMD (to be deposited
in the form of B.G /FDR) : _____

I / we under take to abide the terms and conditions provided with the tender documents.

SIGNATURE
NAME IN BLOCK LETTERS

Stamp of the firm

Dated: _____

ANNEXURE-I

Information to be mentioned over the Envelope Containing Technical Bid.

File Reference No.
Name of the item
Date of opening
Time of opening
EMD – /FDR/B.G No. amount. -----
Name and address of the firm.
Telephone No.

ANNEXURE-II

Information to be mentioned over the Envelop Containing Financial Bid.

File Reference No.
Name of the item
Last date of submission of tender.
Name and address of the firm.
Telephone No.
Check List For Financial Bid Envelope

1. Rates quoted are F.O.R. K S K V Kachchh University,Bhuj as the university shall not pay freight Charges.
2. The charges for insurance of the goods are not quoted, as University shall not pay for insurance.
Rate of Tax / VAT is clearly mentioned.
3. Rate of octroi is clearly mentioned
4. Break up of custom duty is given if any
5. Break up of CIF is given if any.

ANNEXURE-III

Information to be mentioned cover the Sealed Envelop Containing Technical and Financial Bid.

File Reference No.
Name of the item

Date of opening

Time of opening

Name and address of the firm.
Telephone No.

Form of Performance Guarantee
Bank Guarantee Bond

1. In consideration of the K S K V Kachchh University (hereinafter called “The University”) having offered to accept the terms and conditions of the proposed agreement between ----- and -----
----- (hereinafter called “the said Contractor(s)”) for the work -----
(hereinafter called “the said agreement”) having agreed to production of a irrevocable Bank
Guarantee for `----- (Rupees ----- only) as a
security/guarantee from the contractor(s) for compliance of his obligations in accordance with the terms
and condition in the said agreement.

We, ----- (indicate the name of the Bank) ----- (hereinafter referred as “the Bank”)
hereby undertake to pay to the University an amount not exceeding Rs.----- (Rupees -----
----- only) on demand by the University.
2. We, -----(indicate the name of the Bank) do hereby undertake to pay the amounts due and
payable under this guarantee without any demure, merely on a demand from the University stating that the
amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any
such demand made on the bank shall be conclusive as regards the amount due and payable by the bank
under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not
exceeding `----- (Rupees ----- only).
3. We, the said bank further undertake to pay the University any money so demanded notwithstanding any
dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or
Tribunal relating thereto, our liability under this present being absolute and unequivocal.
The payment so made by us under this bond shall be a valid discharge of our liability for payment there
under and the Contractor(s) shall have no claim against us for making such payment.
4. We, -----(indicate the name of the Bank) further agree that the guarantee herein
contained shall remain in full force and effect during the period that would be taken for the performance
of the said agreement and that it shall continue to be enforceable till all the dues of the University under or
by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Project-
in-Charge on behalf of the University certified that the terms and conditions of the said agreement have
been fully and properly carried out by the said Contractor(s) and accordingly discharges this guarantee.
5. We, -----(indicate the name of the Bank) further agree with the University that the
University shall have the fullest liberty without our consent and without affecting in any manner our
obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of
performance by the said Contractor(s) from time to time or to postpone for any time or from time to time
any of the powers exercisable by the University against the said contractor(s) and to forbear or enforce any
of the terms and conditions relating to the said agreement and we shall not be relieved from our liability
by reason of any such variation, or extension being granted to the said Contractor(s) or for any
forbearance, act of omission on the part of the University or any indulgence by the University to the said
Contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would,
but for this provision, have effect of so relieving us.
6. This guarantee will not be discharged due to the change in the constitution of the Bank or the
Contractor(s).
7. We, -----(indicate the name of the Bank) lastly undertake not to revoke this
guarantee except with the previous consent of the University in writing.
8. This guarantee shall be valid upto ----- unless extended on demand by the University.
Notwithstanding anything mentioned above, our liability against this guarantee is restricted to `-----
----- (Rupees ----- only) and unless a claim in writing is lodged with
us within six months of the date of expiry or the extended date of expiry of this guarantee all our
liabilities under this guarantee shall stand discharged.

Dated the ----- day of ----- for (indicate the name of the Bank)

TENDER NOTIFICATION NO: -----

TENDER FORM

The REGISTRAR,
K K S K V Kachchh
UNIVERSITY,
Bhuj-370 001

We the undersigned (herein after called as manufacturer/authorized dealer) hereby offer to execute supply of items as per specification against which we have quoted our rates and for which this tender may be accepted at the rates stated there in and subject to the terms & conditions set forth for such items as may be ordered by the REGISTRAR, K S K V KACHCHH UNIVERSITY or officer acting on his behalf.

Date this _____ Day of _____

Signature of bidders _____

Address _____
